

Agenda

Ordinary Meeting of Council

Monday, 29th January 2018

Commencing at 7.00pm

Council Chamber
1230 Nepean Highway, Cheltenham

kingston.vic.gov.au

John Nevins
Chief Executive Officer
Kingston City Council

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City of
KINGSTON

**City of Kingston
Ordinary Meeting of Council**

Agenda

29 January 2018

Notice is given that an Ordinary Meeting of Kingston City Council will be held at 7.00pm at Council Chamber, 1230 Nepean Highway, Cheltenham, on Monday, 29 January 2018.

- 1. Apologies**
- 2. Confirmation of Minutes of Previous Meetings**
Minutes of Ordinary Council Meeting 11 December 2017
Minutes of Special Council Meeting 22 January 2018
- 3. Foreshadowed Declaration by Councillors, Officers or Contractors of any Conflict of Interest**
Note that any Conflicts of Interest need to be formally declared at the start of the meeting and immediately prior to the item being considered – type and nature of interest is required to be disclosed – if disclosed in writing to the CEO prior to the meeting only the type of interest needs to be disclosed prior to the item being considered.
- 4. Petitions**
Redevelopment of The Mordialloc Sporting Club
- 5. Presentation of Awards**
Nil
- 6. Reports from Delegates Appointed by Council to Various Organisations**
- 7. Question Time**
- 8. Planning and Development Reports**
 - 8.1 KP16/990 - 40 Golden Avenue Bonbeach - VCAT amended position sought..... 5
- 9. Community Sustainability Reports**
 - 9.1 Proposed Redevelopment of Harold Box Hall, Dingley..... 21
 - 9.2 CON-17/124 - Rene Anderson Complex (Carrum) - Upgrade Works - Award of Contract..... 31
- 10. City Assets and Environment Reports**
 - 10.1 CON-17/61 - Award of Contract for Kinross Avenue, Edithvale - Drainage Upgrade - Stage 3 Pumping Station and Connection to Main Drain 43
 - 10.2 Patterson Lakes Tennis Club - Synthetic Grass Renewal 51
 - 10.3 Parkdale Railway Station Car Parking 65
- 11. Corporate Services Reports**
 - 11.1 Assembly of Councillors Record Report 75
 - 11.2 Quick Response Grants..... 89

**City of Kingston
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11.3 CON-17/147 - Award of Contract for Supply of Electricity for
Unmetered Public Lighting (MAV EC8310-2018) 129

12. Notices of Motion

12.1 Notice of Motion (Rescission) No. 1/2018 - Crs Bearsley, Gledhill &
Brownlees..... 137

13. Urgent Business

14. Confidential Items 141

14.1 Kingston Heath Regional Soccer Complex - Defect Settlement

Confidential Attachments

9.2 CON-17/124 - Rene Anderson Complex (Carrum) - Upgrade Works -
Award of Contract

Appendix 1 Rene Anderson Complex Upgrade - Tender Evaluation Summary

9.2 CON-17/124 - Rene Anderson Complex (Carrum) - Upgrade Works -
Award of Contract

Appendix 2 Rene Anderson Complex Upgrade - Project Cost Summary

10.1 CON-17/61 - Award of Contract for Kinross Avenue, Edithvale -
Drainage Upgrade - Stage 3 Pumping Station and Connection to
Main Drain

Appendix 1 Contract 1761 Kinross Avenue Stage 3 Evaluation Matrix V1

10.1 CON-17/61 - Award of Contract for Kinross Avenue, Edithvale -
Drainage Upgrade - Stage 3 Pumping Station and Connection to
Main Drain

Appendix 3 Contract 17-61 Kinross Avenue Edithvale OHS Compliance

11.3 CON-17/147 - Award of Contract for Supply of Electricity for
Unmetered Public Lighting (MAV EC8310-2018)

Appendix 1 EC8310-2018 Recommendation Report - Supply of Electricity to
Large Buildings & Facilities and Unmetered Street Lighting Sites

11.3 CON-17/147 - Award of Contract for Supply of Electricity for
Unmetered Public Lighting (MAV EC8310-2018)

Appendix 2 EC8310-2018 Comparative Cost Analysis Report for Kingston City
Council

11.3 CON-17/147 - Award of Contract for Supply of Electricity for
Unmetered Public Lighting (MAV EC8310-2018)

Appendix 3 EC8310-2018 Unmetered Public Lighting - Year 1 Usage and Cost
Estimate Analysis

12.1 Notice of Motion (Rescission) No. 1/2018 - Crs Bearsley, Gledhill &
Brownlees

Appendix 1 Confidential Resolution - Item 3.1 – Special Meeting Council – 22
January 2018

Explanation of Meeting Procedure



Meeting Procedure is Regulated by Local Law

The procedures for this Ordinary Meeting of Council are regulated by Council's Meeting Procedures Local Law.

Chairperson

The Mayor as Chairperson is the ultimate authority for the conduct of the meeting.

Agenda

The business to be dealt with at the meeting is set out in the agenda. No other business can be dealt with, unless admitted as Urgent Business by resolution of Council.

Motions

A motion must be moved and seconded to be valid. The mover of the motion will then be permitted to speak to it. Other Councillors will then be permitted to speak either for or against the motion. The mover will be permitted a right-of-reply, which will conclude the debate.

Voting

The motion will then be voted on by show of hands. If the motion is carried, it becomes a resolution (decision) of the Council. Any Councillor may call for a Division, in order that the vote of each Councillor is formally recorded. The result of the Division supersedes the vote by show of hands.

Amendments

A Councillor may move an amendment to a motion. Any amendment moved shall be dealt with in the same way as a motion, except that there is no right of reply for the mover of the amendment and the mover of the motion if the amendment is carried. If carried, the amendment becomes the motion and the previous motion is abandoned.

Speaking at the Meeting

No visitor to a Council meeting may speak to the meeting, except for:

- The applicant (or his/her representative) and one objector in relation to an application for a planning permit;
- Special circumstances in which leave to speak is granted by the Chairperson.

Unless special circumstances apply, the Chairperson will limit the presentation of a speaker to three minutes duration.

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Explanation of Meeting Procedure

Questions

Members of the public present at the meeting may put questions in writing to Council which will be dealt with during Question Time. The Question Box is located in the foyer. Questions must be placed in the Question Box by 7.30pm. You don't have to be a resident to ask a question.

Questions are to be as succinct as possible. Questions which cannot be accommodated on the single sided question form provided are likely to require research, and are more appropriately directed to Council in the form of a letter. In such cases, the question/s may be answered in writing at the direction of the Chairperson subsequent to the meeting.

Questions will be answered in the Council Chamber only if the questioner is present in the gallery. Where a questioner is not present, a response will be provided in writing.

Individual members of the public are permitted to ask a maximum of three (3) questions.

Confidential Business

The meeting may be closed at any time to deal with confidential items in camera. In these instances members of the public will be asked to leave the Council Chamber, and the meeting re-opened once the confidential business is completed.

Courtesy to the Mayor

All Councillors are required to direct their attention towards the Chairperson when speaking. This is in accordance with protocols relating to respect for the Chairperson of a meeting, and is a requirement of Council's Meeting Procedures Local Law.

Emergency Evacuation of Chamber

Members of the public are requested to note the green and white EXIT signs.

In the event of an emergency requiring evacuation of the Chamber, the public should evacuate by way of the EXIT located to the right hand side of the Council Chamber. This leads to the foyer through which you passed in order to enter the Chamber. Proceed from the foyer through the revolving door/side door and out of the building. This is the primary evacuation route.

If the nature of the emergency is such that the primary evacuation route is impracticable, the public should evacuate by way of the EXIT located to the right of the Council table as viewed from the public gallery. Follow further EXIT signs thereafter, which lead to an exit point on the south side of the building. This is the secondary evacuation route.

Council staff will issue directions on how to proceed to evacuate in the event of an emergency.

Explanation of Meeting Procedure

Do You Have a Hearing Difficulty?

Phonic Ear Hearing Assistance is available to any member of the public gallery with a hearing disability. Just ask a member of staff for a unit prior to the meeting.

Language Line



Recording of Meetings

Council Meetings are recorded and streamed live on the internet.

Recordings are archived and available on Council's website www.kingston.vic.gov.au.

All care is taken to maintain your privacy; however as a visitor in the public gallery, your presence may be recorded.

8. Planning and Development Reports

Ordinary Meeting of Council

29 January 2018

Agenda Item No: 8.1

KP16/990 - 40 GOLDEN AVENUE BONBEACH - VCAT AMENDED POSITION SOUGHT

Contact Officer: Alfred Carnovale, Appeals Advocate

Purpose of Report

The purpose of this report is to provide a briefing to the Councillors regarding an upcoming appeal with the Victorian Civil and Administrative Tribunal (VCAT) at the abovementioned land.

In particular, to obtain a position on the VCAT amended plans to enable Planning Officers to represent Council's position on the revised proposal.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council add additional grounds of refusal including the following:

- a) The proposal causes adverse amenity impacts upon its neighbours including unreasonable shadow impacts upon the properties at 38 Golden Avenue Bonbeach.
- b) The proposal fails to comply with the on-site visitor parking requirements of Clause 52.06 and as a result causes adverse traffic and parking issues.
- c) The proposal constitutes an overdevelopment of the site.

Background

In July 2017 an appeal against Council's refusal to grant a planning permit for six dwellings at 40 Golden Avenue Bonbeach was lodged with the VCAT.

Since then representative of the permit applicant has sought an amendment to the development plans and permit triggers summarised as follows:

- Remove the on-site visitor parking space and subsequently increase the secluded private open space (SPOS) provision for Unit's 1 and 2.
- Introduce a new permit trigger seeking a waiver of the visitor car parking requirements of Clause 52.06.
- Minor entry and internal layout changes for Unit's 5 and 6.
- Relocate the garage for Unit 6 off the rear/southern boundary shifting it further north along the western side boundary.
- Provision of corrected shadow diagrams.
- Provision of a landscape plan dated 8.12.2017 reference No. 171007.

Given the applicant has sought to revise the application through the above changes planning officers are now seeking Council's position on the amended proposal.

Appendices

Appendix 1 - KP16/990 - 40 Golden Avenue Bonbeach - updated VCAT amended plans (Trim No 18/2581) [↓](#)

Appendix 2 - KP16/990 - 40 Golden Avenue Bonbeach - VCAT landscape plan (Trim No 18/2579) [↓](#)

Author/s: Alfred Carnovale, Appeals Advocate

Reviewed and Approved By: Jaclyn Murdoch, Team Leader - Planning Appeals & Compliance
Ilan Nice, Manager City Development

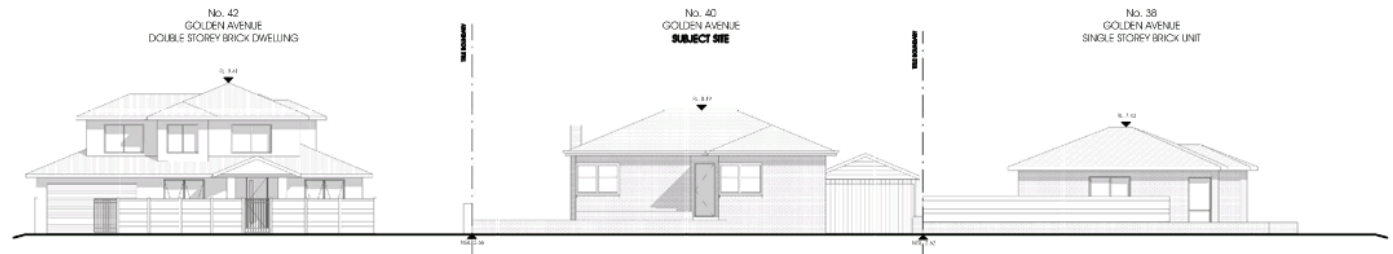
8.1

KP16/990 - 40 GOLDEN AVENUE BONBEACH - VCAT AMENDED POSITION SOUGHT

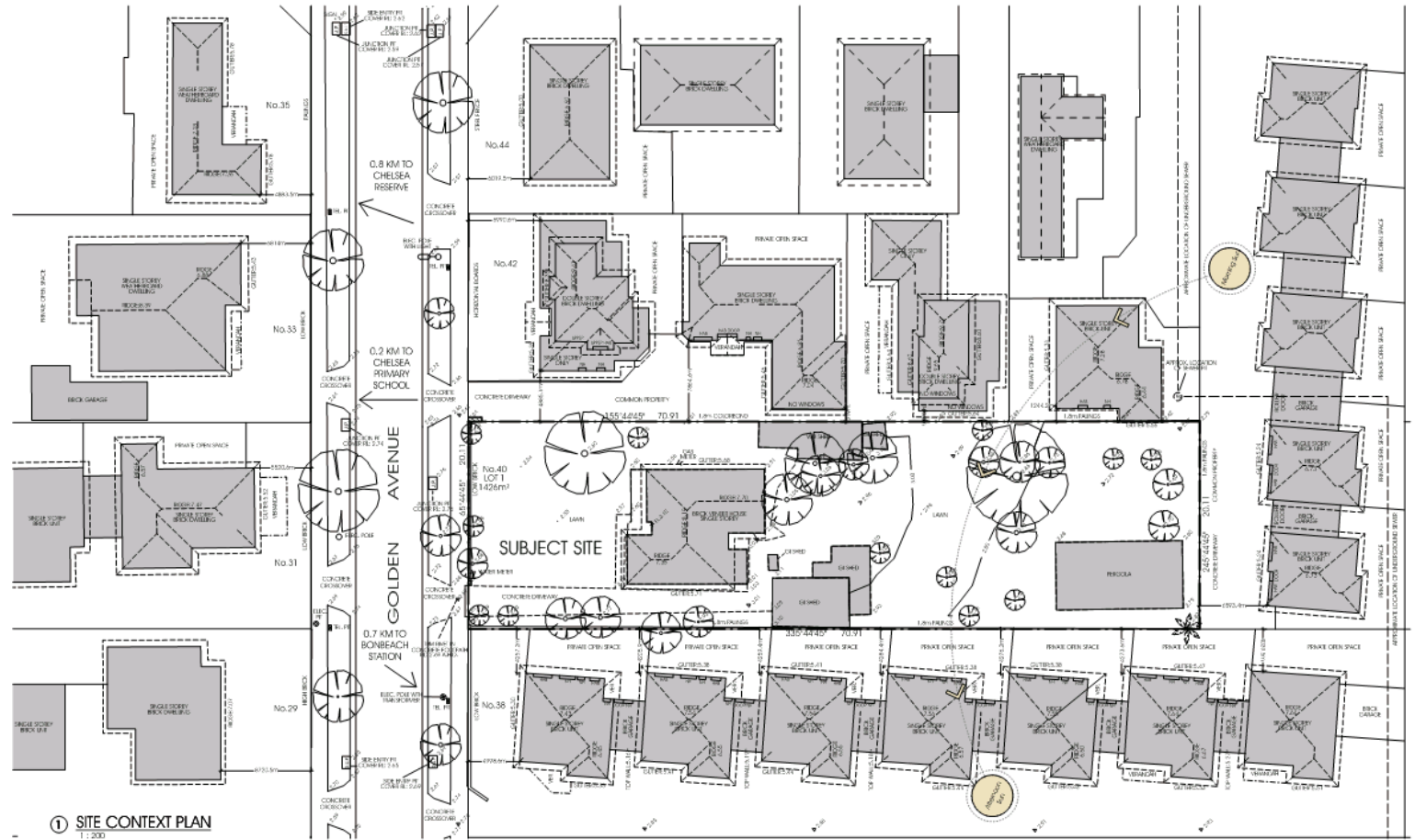
1	KP16/990 - 40 Golden Avenue Bonbeach - updated VCAT amended plans	9
2	KP16/990 - 40 Golden Avenue Bonbeach - VCAT landscape plan	17



1 SUBJECT SITE AERIAL IMAGE
1:100



2 EXISTING STREETSCAPE ELEVATION
1:100



1 SITE CONTEXT PLAN
1:200

No.	Date	Rev.	Desc.
1	11/11/16	1	PRELIMINARY DESIGN
2	11/11/16	2	PRELIMINARY DESIGN
3	11/11/17	1	REVISED DRAINAGE PLAN
4	11/11/17	1	REVISED DRAINAGE PLAN
5	11/11/17	1	REVISED DRAINAGE PLAN
6	11/11/17	1	REVISED DRAINAGE PLAN
7	11/11/17	1	REVISED DRAINAGE PLAN
8	11/11/17	1	REVISED DRAINAGE PLAN
9	11/11/17	1	REVISED DRAINAGE PLAN
10	11/11/17	1	REVISED DRAINAGE PLAN
11	11/11/17	1	REVISED DRAINAGE PLAN
12	11/11/17	1	REVISED DRAINAGE PLAN
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15	11/11/17	1	REVISED DRAINAGE PLAN
16	11/11/17	1	REVISED DRAINAGE PLAN
17	11/11/17	1	REVISED DRAINAGE PLAN
18	11/11/17	1	REVISED DRAINAGE PLAN
19	11/11/17	1	REVISED DRAINAGE PLAN
20	11/11/17	1	REVISED DRAINAGE PLAN

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PROJECT
PROPOSED UNIT DEVELOPMENT AT
40 GOLDEN AVENUE BONBEACH

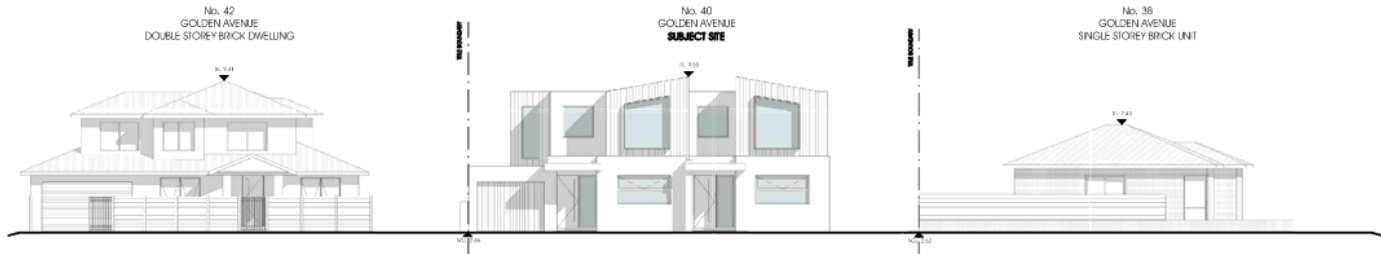
SITE CONTEXT PLAN / EX. STREETSCAPE

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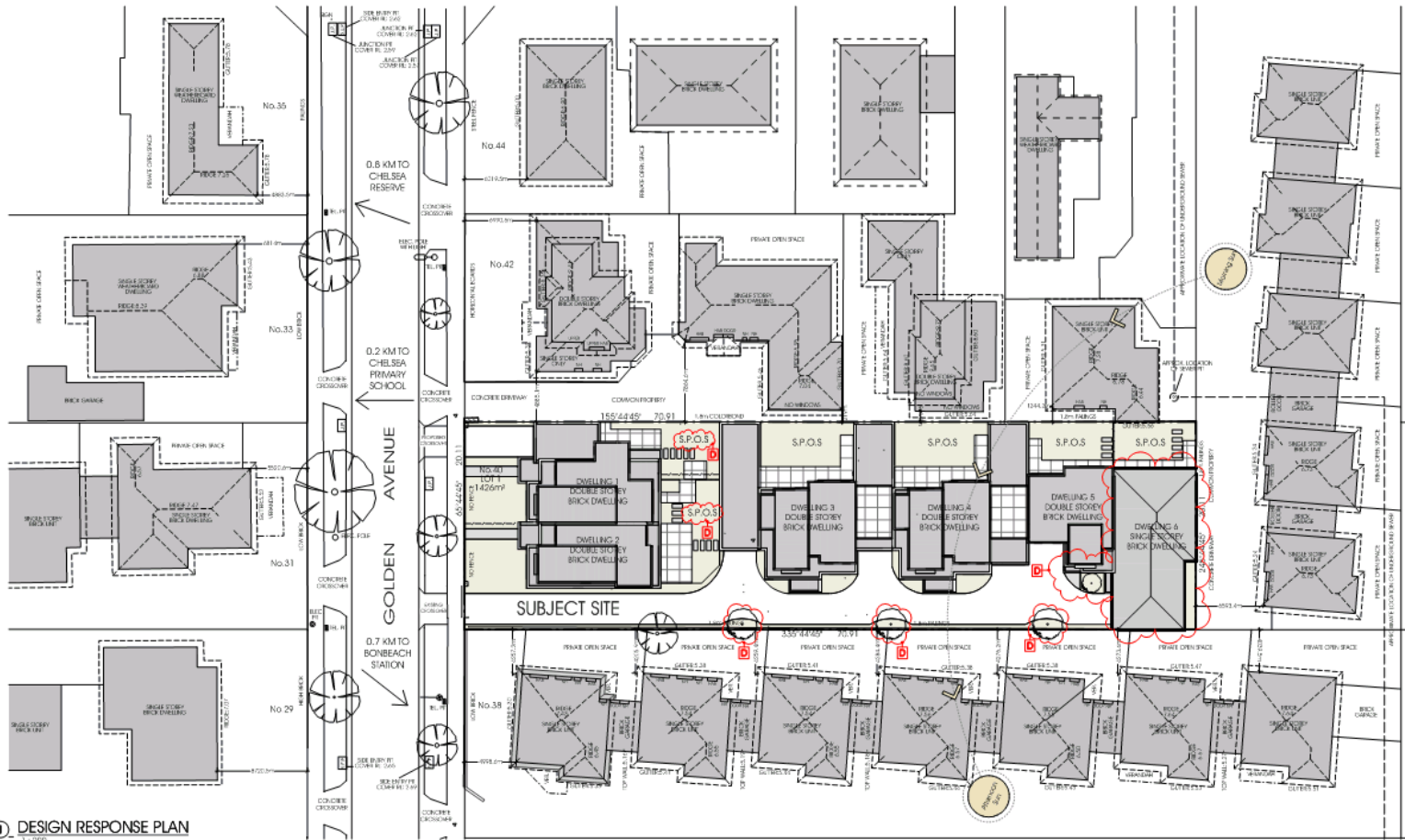
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SCALE: As Indicated

Town Planning



2 PROPOSED STREETSCAPE ELEVATION
1:100



1 DESIGN RESPONSE PLAN
1:200

NO.	DATE	REVISION	BY
1	22/11/21	REVISION DESIGN	TP
2	22/11/21	KNOWLEDGE RISE	TP
3	22/11/21	REVISION	TP
4	22/11/21	REVISION	TP
5	22/11/21	REVISION	TP
6	22/11/21	REVISION	TP
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17	22/11/21	REVISION	TP
18	22/11/21	REVISION	TP
19	22/11/21	REVISION	TP
20	22/11/21	REVISION	TP

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PROJECT: PROPOSED UNIT DEVELOPMENT AT 40 GOLDEN AVENUE BONBEACH

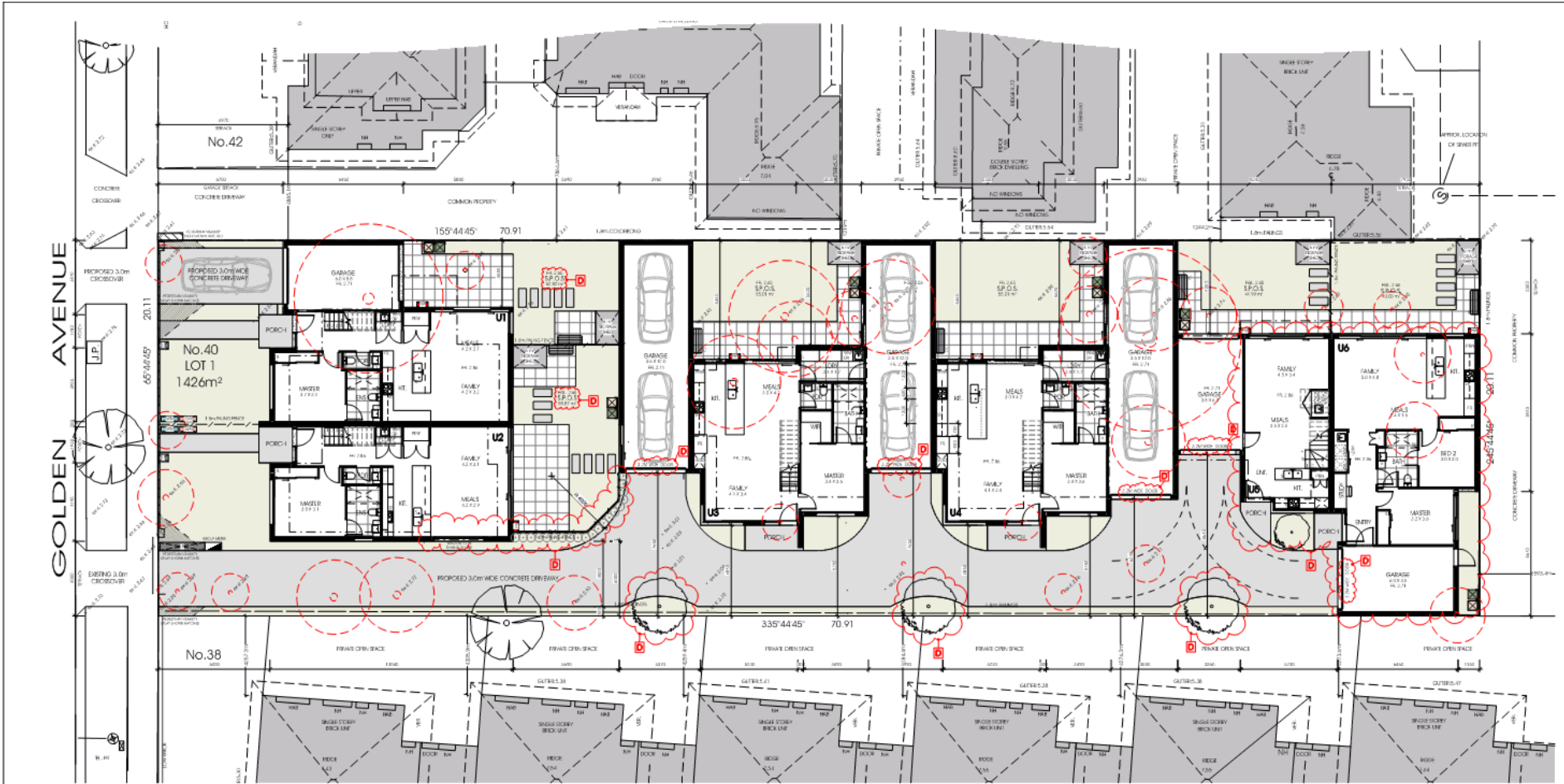
SHEET: DESIGN RESPONSE - PROPOSED STREETSCAPE

PAGE NO: TP.02

JOB NO: 160608

SCALE: As Indicated

Town Planning



1 PROPOSED GROUND FLOOR
1:100

AREA ANALYSIS	AREA	AREA	AREA	AREA	AREA	AREA	AREA	AREA	AREA
UNIT 1	UNIT 2	UNIT 3	UNIT 4	UNIT 5	UNIT 6	UNIT 7	UNIT 8	UNIT 9	UNIT 10
AREA	AREA	AREA	AREA	AREA	AREA	AREA	AREA	AREA	AREA
GROUND FLOOR	GROUND FLOOR	GROUND FLOOR	GROUND FLOOR	GROUND FLOOR	GROUND FLOOR	GROUND FLOOR	GROUND FLOOR	GROUND FLOOR	GROUND FLOOR
PORCH	PORCH	PORCH	PORCH	PORCH	PORCH	PORCH	PORCH	PORCH	PORCH
BEDROOM	BEDROOM	BEDROOM	BEDROOM	BEDROOM	BEDROOM	BEDROOM	BEDROOM	BEDROOM	BEDROOM
BATHROOM	BATHROOM	BATHROOM	BATHROOM	BATHROOM	BATHROOM	BATHROOM	BATHROOM	BATHROOM	BATHROOM
LIVING	LIVING	LIVING	LIVING	LIVING	LIVING	LIVING	LIVING	LIVING	LIVING
KITCHEN	KITCHEN	KITCHEN	KITCHEN	KITCHEN	KITCHEN	KITCHEN	KITCHEN	KITCHEN	KITCHEN
PATIO	PATIO	PATIO	PATIO	PATIO	PATIO	PATIO	PATIO	PATIO	PATIO
TOTAL UNIT	TOTAL UNIT	TOTAL UNIT	TOTAL UNIT	TOTAL UNIT	TOTAL UNIT	TOTAL UNIT	TOTAL UNIT	TOTAL UNIT	TOTAL UNIT
TOTAL BUILDING	TOTAL BUILDING	TOTAL BUILDING	TOTAL BUILDING	TOTAL BUILDING	TOTAL BUILDING	TOTAL BUILDING	TOTAL BUILDING	TOTAL BUILDING	TOTAL BUILDING

TOWN PLANNING LEGEND

[Symbol]	SPACE	COMMITMENT
[Symbol]	LOCATION OF PROPOSED UNIT 50M	
[Symbol]	LOCATION OF PROPOSED UNIT 10M	
[Symbol]	LOCATION OF PROPOSED DRIVEWAY SPACE	
[Symbol]	LOCATION OF PROPOSED OVERLAP	
[Symbol]	LOCATION OF PROPOSED CURBLINE	
[Symbol]	LOCATION OF PROPOSED DRIVE	
[Symbol]	LOCATION OF PROPOSED CONCOURSE	
[Symbol]	LOCATION OF A BUILT UP TO 10M HEIGHT	

Note: All levels to be taken from AHD

1	AS SHOWN ON THIS PLAN	1	SEE SPECIFICATIONS
2	SEE SPECIFICATIONS	2	SEE SPECIFICATIONS
3	SEE SPECIFICATIONS	3	SEE SPECIFICATIONS
4	SEE SPECIFICATIONS	4	SEE SPECIFICATIONS
5	SEE SPECIFICATIONS	5	SEE SPECIFICATIONS
6	SEE SPECIFICATIONS	6	SEE SPECIFICATIONS
7	SEE SPECIFICATIONS	7	SEE SPECIFICATIONS
8	SEE SPECIFICATIONS	8	SEE SPECIFICATIONS
9	SEE SPECIFICATIONS	9	SEE SPECIFICATIONS
10	SEE SPECIFICATIONS	10	SEE SPECIFICATIONS

REV	DATE	BY	CHKD	DESCRIPTION
1	22/11/20			ISSUED FOR PERMIT
2	22/11/20			REVISED PER PLAN
3	22/11/20			REVISED PER PLAN
4	22/11/20			REVISED PER PLAN
5	22/11/20			REVISED PER PLAN
6	22/11/20			REVISED PER PLAN
7	22/11/20			REVISED PER PLAN
8	22/11/20			REVISED PER PLAN
9	22/11/20			REVISED PER PLAN
10	22/11/20			REVISED PER PLAN

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PROPOSED UNIT DEVELOPMENT AT
40 GOLDEN AVENUE BONBEACH

PROJECT

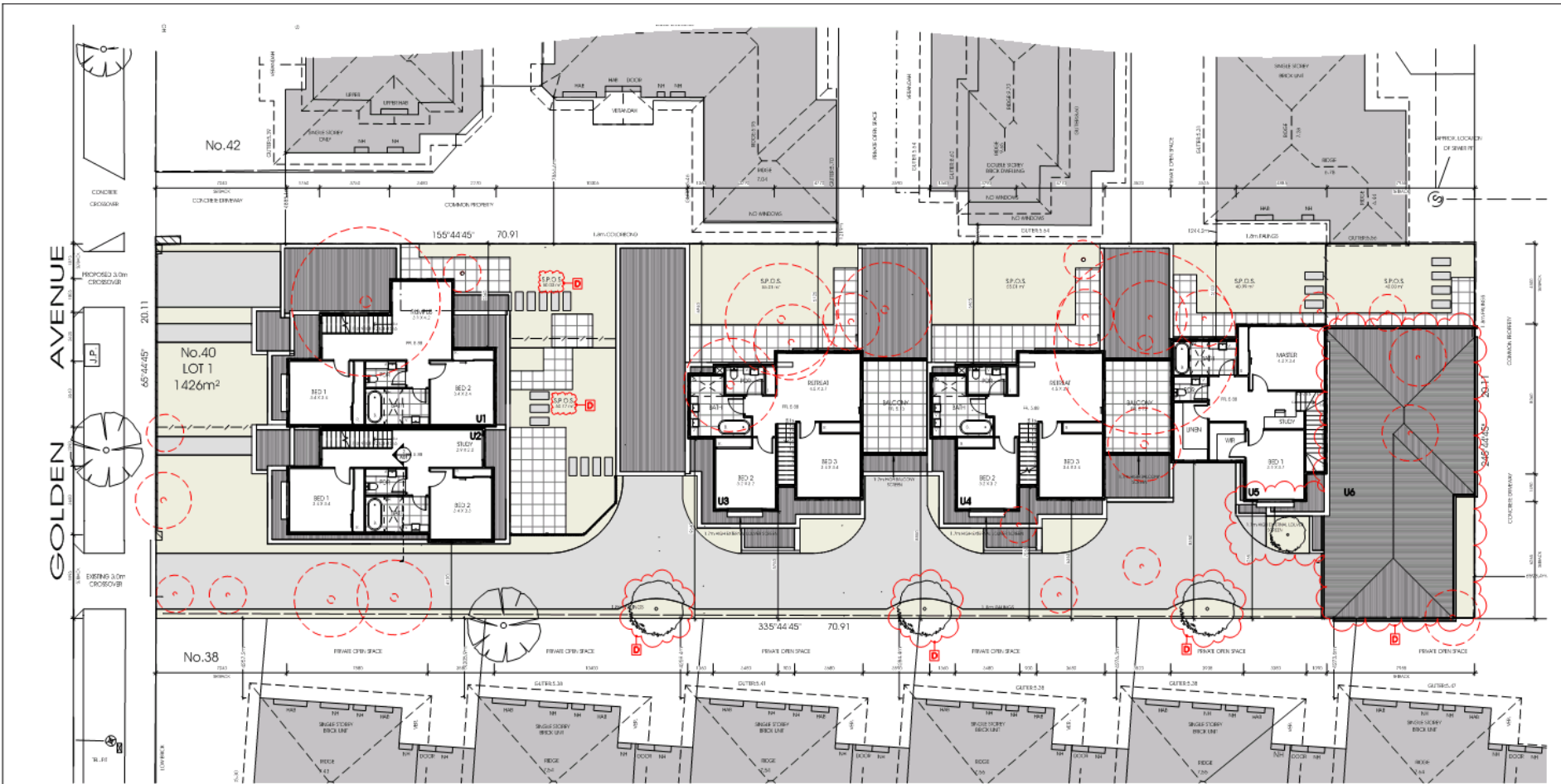
SHEET: PROPOSED GROUND FLOOR
PAGE 103

TP.03

JOB NO: 160808

SCALE: As Indicated

Town Planning



1 PROPOSED FIRST FLOOR
1:100

AREA ANALYSE			
AREA	AREA	PERCENTAGE	PROPORTION
TOTAL AREA	142.47		
TOTAL FLOOR AREA	132.34	93%	
TOTAL BALCONY AREA	10.13	7%	
TOTAL TERRACE AREA	0.00	0%	
TOTAL DRIVEWAY AREA	0.14	0%	

UNIT 1			
AREA	AREA	PERCENTAGE	PROPORTION
FLOOR FLOOR	35.32 m ²	4.42 m ²	
BATH	2.20 m ²		
KITCHEN	18.25 m ²		
LIVING	47.50 m ²	1.22 m ²	
BALCONY	11.76 m ²		
SPAC	22.81 m ²		
PAGE	17.19 m ²		
TOTAL UNIT	142.31 m ²	100%	
TOTAL BUILDING	142.31 m ²		

UNIT 2			
AREA	AREA	PERCENTAGE	PROPORTION
FLOOR FLOOR	32.39 m ²	3.95 m ²	
BATH	2.20 m ²		
KITCHEN	18.25 m ²		
LIVING	47.50 m ²	1.26 m ²	
BALCONY	11.76 m ²		
SPAC	22.81 m ²		
PAGE	17.19 m ²		
TOTAL UNIT	142.31 m ²	100%	
TOTAL BUILDING	142.31 m ²		

UNIT 3			
AREA	AREA	PERCENTAGE	PROPORTION
FLOOR FLOOR	32.39 m ²	3.95 m ²	
BATH	2.20 m ²		
KITCHEN	18.25 m ²		
LIVING	47.50 m ²	1.26 m ²	
BALCONY	11.76 m ²		
SPAC	22.81 m ²		
PAGE	17.19 m ²		
TOTAL UNIT	142.31 m ²	100%	
TOTAL BUILDING	142.31 m ²		

TOWN PLANNING LEGEND

- CONTRACTOR
- LOCATION OF PROPOSED UNIT NO.
- LOCATION OF PROPOSED OVERHANG
- LOCATION OF PROPOSED NOT AHEAD STRIP
- LOCATION OF PROPOSED WALKWAY
- LOCATION OF PROPOSED CURB LINE
- LOCATION OF PROPOSED DRIVEWAY
- LOCATION OF PROPOSED COMMON USE
- LOCATION OF SETBACK LINE TO BE MAINTAINED
- LOCATION OF SETBACK LINE TO BE REDUCED

Note: All units to be taken from AFD

NO.	DATE	DESCRIPTION	BY
1	12/11/20	PRELIMINARY DESIGN	DAVID
2	12/11/20	SOUTH FACING SIDE	DAVID
3	12/11/20	TOP VIEW	DAVID
4	12/11/20	WEST ELEVATION	DAVID
5	12/11/20	WEST ELEVATION	DAVID

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PROPOSED UNIT DEVELOPMENT AT 40 GOLDEN AVENUE BONBEACH

PROPOSED FIRST FLOOR

TP.04

JOB NO: 160808

SCALE: As Indicated

Town Planning



2 WEST ELEVATION
1:100

3 EAST ELEVATION
1:100

1 NORTH ELEVATION
1:100

4 SOUTH ELEVATION
1:100

REF.	DESCRIPTION
Z1	BRICK FACED ROOF TO UPPER LEVELS & GARAGES
C3	SELECTED COLOURS FROM COLOUR GUIDE TO MATCH EXISTING BUILDING OR GROUP OF BUILDINGS
EN1	WALL FINISHES TO MATCH EXISTING BUILDING OR GROUP OF BUILDINGS
FR2	SELECTED COLOURS FROM COLOUR GUIDE TO MATCH EXISTING BUILDING OR GROUP OF BUILDINGS
S11	WATER-RESISTANT COLOURS TO MATCH EXISTING BUILDING OR GROUP OF BUILDINGS
S12	WATER-RESISTANT COLOURS TO MATCH EXISTING BUILDING OR GROUP OF BUILDINGS
DW	WATER-RESISTANT COLOURS TO MATCH EXISTING BUILDING OR GROUP OF BUILDINGS
OG	WATER-RESISTANT COLOURS TO MATCH EXISTING BUILDING OR GROUP OF BUILDINGS

NO.	DATE	BY
1	15/11/16	SYNC DESIGN
2	15/11/16	SYNC DESIGN
3	15/11/16	SYNC DESIGN

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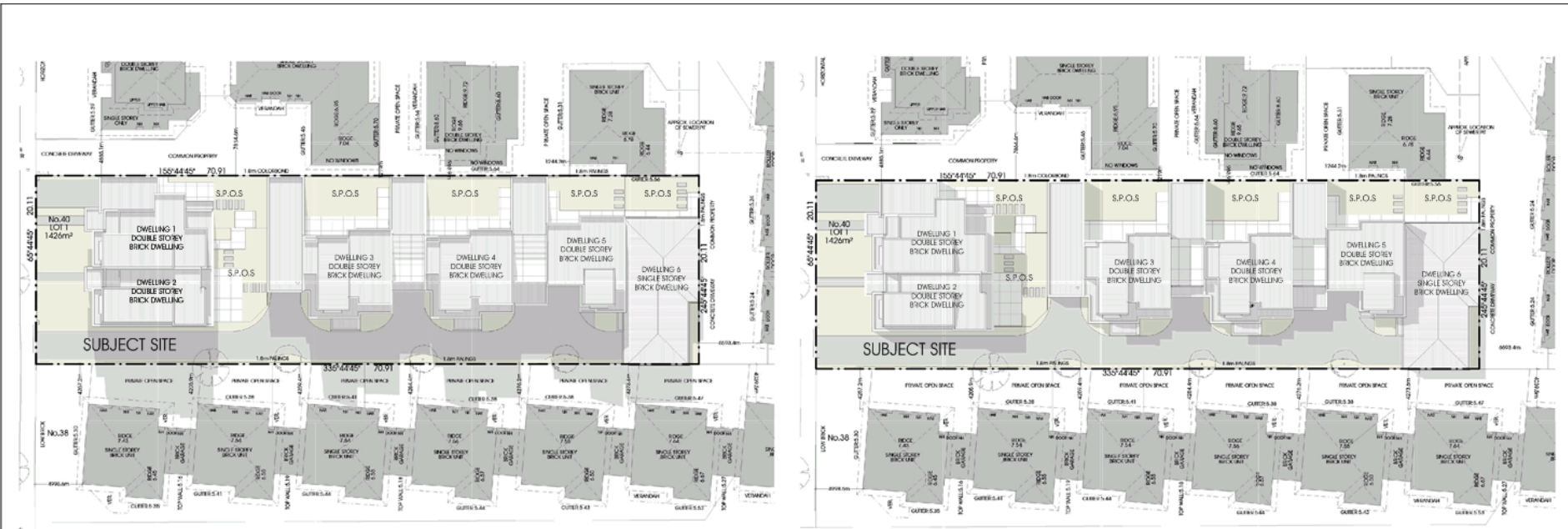
15/11/16 10:45 AM
 887 51 62 11 15

PROPOSED UNIT DEVELOPMENT AT
 40 GOLDEN AVENUE BONBEACH

PROJECT

TP.05

JOB NO: 160808
 SCALE: 1:100
 Town Planning



1 PROPOSED SHADOW DIAGRAM 9AM
1:200

2 PROPOSED SHADOW DIAGRAM 12PM
1:200



3 PROPOSED SHADOW DIAGRAM 3PM
1:200

NO.	DATE	REVISION
1	22.11.21	REVISED DESIGN
2	22.11.21	REVISED DESIGN
3	22.11.21	REVISED DESIGN
4	22.11.21	REVISED DESIGN
5	22.11.21	REVISED DESIGN
6	22.11.21	REVISED DESIGN
7	22.11.21	REVISED DESIGN
8	22.11.21	REVISED DESIGN
9	22.11.21	REVISED DESIGN
10	22.11.21	REVISED DESIGN
11	22.11.21	REVISED DESIGN
12	22.11.21	REVISED DESIGN
13	22.11.21	REVISED DESIGN
14	22.11.21	REVISED DESIGN
15	22.11.21	REVISED DESIGN
16	22.11.21	REVISED DESIGN
17	22.11.21	REVISED DESIGN
18	22.11.21	REVISED DESIGN
19	22.11.21	REVISED DESIGN
20	22.11.21	REVISED DESIGN

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APP: 13/2016/401/405
 REF: 13/2016/401/405

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PROJECT
 PROPOSED UNIT DEVELOPMENT AT
 40 GOLDEN AVENUE BONBEACH

SHEET
 PROPOSED SHADOW PLANS

PAGE NO
TP.06

JOB NO: 160808
 SCALE: 1:200
 Town Planning



① PROPOSED SHADOW DIAGRAM 10AM
1:200



② FRONT UNITS LEFT



③ FRONT UNITS RIGHT



④ REAR UNITS 2

NO.	DATE	REVISION	BY
1	22.11.24	REVISION/ISSUE	CP
2	22.11.24	REVISION/ISSUE	CP
3	22.11.24	REVISION/ISSUE	CP
4	22.11.24	REVISION/ISSUE	CP
5	22.11.24	REVISION/ISSUE	CP
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PROJECT
 PROPOSED UNIT DEVELOPMENT AT
 40 GOLDEN AVENUE BONBEACH

SHEET
 10AM SHADOWS / PERSPECTIVES

PAGE NO.
 TP.07

JOB NO.
 160808

SCALE
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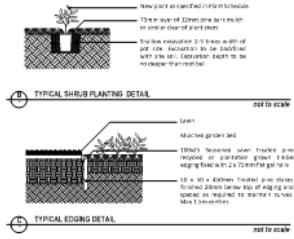
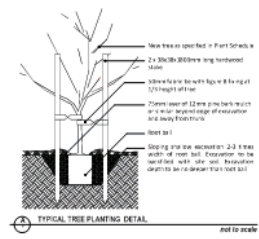
Town Planning

- Legend**
- Tree planting
 - Shrub planting
 - Groundcovers and grasses
 - Existing tree to be retained
 - Tree Protection Zone
 - Structural Root Zone
 - Existing tree to be removed
 - Coloured concrete pavement
 - Lawn
 - Pre-cast or stone steps
 - Pre-cast or stone pavers
 - Mulched garden bed
 - Crushed gravel path



Plant Schedule

CODE	BOTANICAL NAME	COMMON NAME	SIZE (MATURITY)	RECOMMEND. ROT SIZE	QUANTITY
TREES					
Av	<i>Allocasuarina verticillata</i>	Drooping She-oak	8 x 5	2.0m high	3
Av	<i>Banksia integrata</i>	Silver Banksia	5 x 4	2.0m high	6
Sp	<i>Eucalyptus pascuifera</i>	Scrub Gum	12 x 5	2.0m high	2
SHRUBS					
ACU	<i>Allocasuarina 'Sunlight'</i>	Dwarf Broom Wattle	1.0 x 1.0	150mm	12
Ca	<i>Cornus alba</i>	White Cornus	1.5 x 1.5	150mm	27
Cr	<i>Chamaecyparis</i>	Common Cypress	1.5 x 1.0	150mm	19
Lc	<i>Leptopetalum confertissimum</i>	Noddy Tea-tree	3 x 2	150mm	21
Sp	<i>Eucalyptus laevis</i>	Coolibah Bush	1.0 x 1.0	150mm	23
GRASSES					
AF	<i>Argemone flexilis</i>	Canary Grass	1 x 1	Tubestock	16
Tr	<i>Chloris verticillata</i>	Black-wheat Grass	0.8 x 0.5	Tubestock	90
In	<i>Festuca arvensis</i>	Timothy Club-Sedge	1.0 x 0.7	Tubestock	23
Li	<i>Lomandra longifolia</i>	Spray-billed Mistle-bird	1.0 x 1.0	Tubestock	55
Tr	<i>Poa labillardieri</i>	Timothy Grass	1.0 x 0.6	Tubestock	30
GROUNDCOVERS					
Ch	<i>Chytocarpus agrostiformis</i>	Everlasting Buttons	Phosphate	150mm	15
Vh	<i>Viola hybridum</i>	Jay-leaf Violet	Phosphate	Tubestock	6
CLIMBERS					
Blv	<i>Ipomoea pes-caprae</i>	Purple Coral Pea	Climber	150mm	3



Preparation, Planting and Establishment Notes

- All underground services to be verified by Contractor prior to commencement of work.
- All services and levels must be checked and approved on site by the superintendent prior to construction.
- Any discrepancies must be reported immediately to the superintendent or landscape architect.
- Figured dimensions have preference over scaled dimensions. Drawings are to be read in conjunction with applicable project specifications and engineering documents.
- All construction to be in accordance with all relevant Australian Standards, including all revisions, council requirements and industry standards for methods and quality of construction.
- Weeds are to be removed from site prior to construction. Herbicide to be used sparingly, if required, use a non-residual glyphosate herbicide in any registered formulae, at the recommended maximum rate.
- Site to be graded towards garden beds, lawn or gravel areas. Adjust grading accordingly to accommodate localised collection of ground water.
- Soil pH is to be tested and should be slightly acidic to neutral (pH - 5.5 to 7.0). If outside of this range contact local nursery to obtain advice on improving the pH level and individual plant tolerance of specific site pH level.
- Clay soils should be checked for responsiveness to gypsum which can allow plant roots to penetrate the soil. If required, add gypsum according to manufacturer's specifications.
- Cultivation of existing soil to be minimal. Improve existing soil with organic material such as well rotted manures, soil improvers or compost prepared to AS 4554-2003. Top dress existing soil with organic material and cover with mulch. If importing of topsoil is required, then soil must comply with AS 4419-2003.
- Confirm plant quantities in Planting Schedule. Any discrepancies between Planting Schedule and plan are to be reported to the Landscape Architect before proceeding. Plants are to have well developed root system and be free of pests and diseases.
- Unless otherwise indicated, 12mm uncoloured Pine bark mulch (or approved equivalent) is to be applied to all garden beds at a depth of 75mm.
- Fertilise plants according to individual species requirements. Apply Sealal upon initial planting to target roots and promote healthy, balanced growth. Apply liquid Phosrogen every three months.
- Timber products to be treated pine, recycled or plantation grown. Jarrah, Red Gum or Native (White) Cypress Pine (*Callitris columbata*) should not be used unless proven to be a recycled product.
- Each planned tree is to be staked for 1 to 2 years, as per planting detail, with 18x18x1800 hardwood stakes. Fasten with 50mm fabric ties.
- All shrubs are to be evenly spaced and located as per drawings, as per detail, in all garden beds, lawn and gravel path borders.
- Install a drip watering system to all garden beds and connect to rainwater tank or mains connection. Contractor or plumber to confirm location of connection and layout of irrigation system on site.
- Re grade proposed lawn areas to provide smooth contours. Rake to remove soil clods and rubble.
- Seeded lawn to be non-invasive grass species such as Queensland Blue-Grass (*Dactyloctenium aegyptium*), Red-leg Grass (*Heteropogon maculatus*) or Weeping Grass (*Microbera stipoides*).
- Instant turf is to be obtained from a specialist grower of cultivated turf. Provide turf of even thickness, free from weeds and other foreign matter. Install as per growers specifications.
- Follow-up maintenance should be undertaken every 4-6 weeks for 2 years following establishment. Dead or diseased plants should be replaced. Monitor for weed species and remove as required. Eradicate any pest animals or insects. Water plants according to individual species' moisture needs, seasonal conditions and as advised by Local Water Authority. Monitor and prune plants and trees to be retained, according to AS 4373 (Pruning of Amenity Trees). Replenish mulch annually in Spring.

Tree Protection Notes

Prior to commencement of any building or demolition works on the land, the Tree Protection Zone (TPZ) of existing trees to be retained must be established on or adjacent to the subject site at a radius equal to the tree canopy or half the tree height and maintained during, and until completion of, all buildings and works including landscaping, to the satisfaction of the Responsible Authority.

Tree Protection Zone measures to be established in accordance with Australian Standard 4373-2009 and are to include the following:

- Erection of solid chain mesh fencing, or a similar type of fencing, at a minimum height of 1.8m, supported on and held in place by concrete posts. Alternatively, star pickets (1.5m spacing) and parawebbing may be used to define the Tree Protection area. Fencing to be in accordance with Australian Standards for Temporary Fencing AS 4887.
- Signs are to be placed around the perimeter of the fencing, identifying the area as a TPZ. The signs are to be visible from within the development site, and the lettering and wording are to comply with Australian Standard 5315.
- Mulch is to be placed over the entire soil surface within the TPZ, to a depth of 100mm and supplementary watering is to be provided during dry weather.
- No excavations, construction works, activities, grade changes, surface treatments or storage of materials of any kind are permitted within a TPZ unless otherwise approved by this permit or further approved in writing by the Responsible Authority.
- All supports and bracing are to be outside TPZ and any excavation for supports or bracing is to avoid damaging the tree roots.
- No trenching is allowed within the TPZ for installation of utility services, unless the Responsible Authority has approved tree retention rehabilitation methods, such as trenchless soil boring.
- No storage or dumping of loads, equipment or waste is to occur within the tree protection zone.

Where construction is approved within TPZ, fencing and mulch are to be placed up to, and along the line of, the approved proposal. Fencing may only be repositioned by an authorized person, and only during approved construction within the TPZ, and must be restored in accordance with the above requirements at all other times.

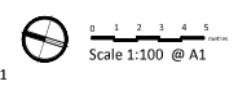


Landscape Architecture and Urban Design
 PO Box 1073 Bonbeach VIC 3191
 08 9450 0199
 08 9450 0198

REVISION	DATE	DESCRIPTION	BY	DRAWN	JD
1	8.12.17	ISSUED FOR PERMIT			

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REFERENCE: 171007
 DATE: 8.12.17
 REVISION: 1 of 1



CLIENT: 40 Golden Pty Ltd
 ADDRESS: 40 Golden Avenue, Bonbeach
 MUNICIPALITY: City of Kingston

Landscape Plan

9. Community Sustainability Reports

Ordinary Meeting of Council

29 January 2018

Agenda Item No: 9.1

PROPOSED REDEVELOPMENT OF HAROLD BOX HALL, DINGLEY

Contact Officer: **Fiona Baxter, Senior Facilities Development Planning
Coordinator**

Purpose of Report

The purpose of this report is to seek endorsement of the Stage 1 plans, outlining the redevelopment of the Harold Box Hall, and approval to proceed with the following in relation to Stage 1:

- Detailed design;
- Tender;
- Community information sessions; and
- Negotiating a new lease / licence for the Dingley Village Neighbourhood Centre (DNVC)

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. direct officers to proceed to detailed design and tender in relation to Stage 1 works;
2. direct officers undertake community engagement in relation to the concept plans and proposed Stage 1 works;
3. direct officers to report back following the outcome of the tender process; and
4. direct officers to commence discussions with the Dingley Village Neighbourhood Centre, regarding future leasing / licencing of space

1. Executive Summary

In September 2015, Council considered a report presented by officers on 'Future Needs of the Dingley Village Neighbourhood Centre' and resolved to consider funding redevelopment of the community facilities at the Marcus Road site during the 2016/17 budget setting process.

\$250K was subsequently allocated within the 2017/18 adopted budget and a further \$2.25M identified in the Forward Capital Plan in 2018/19 to fund Stage 1 of the project.

Officers have worked with stakeholders and architects to develop an overall concept Master Plan for the site. The Master Plan has been broken into two separate stages to allow delivery in a phased manner as and when funding allows. Stage 1 works include redevelopment of the Harold Box Hall and Library. It includes meeting space and associated amenities as well as a deck which will serve to link potential future Stage 2 works.

Stage 1 is estimated to cost \$3.5M. The project can be fully funded from within existing resources, including a 'Living Libraries' grant from the State Government (Council was advised that it's application for 'Living Libraries' funding had been successful in late 2017) .

The proposed funding model for Stage 1 is outlined at section 4.3 of this report.

Officers seek Council endorsement of Stage 1 Plan and approval to proceed to detailed design and tender of Stage 1 works, following positive feedback from the various Council and community stakeholders involved in the project.

2. Background

In September 2015, officers prepared a report on the future needs of the Dingley Village Neighbourhood Centre. The report was developed in response to a Councillor Notice of Motion that directed officers to prepare a report that:

1. Outlined the current and future community activity at the Dingley Village Neighbourhood Centre (DVNC), Harold Box Hall, the former Maternal and Child Health Centre at 31 Marcus Road Dingley Village;
2. Identified and forecasted the changing needs of the Dingley Village community for the next 10 to 20 years in collaboration with the DVNC committee of management;
3. Included an analysis of works undertaken for the past ten years on the site and includes officer comment on the condition of the buildings;
4. Provided a plan of works required to maintain the centre for the next ten years incorporating best practice renewal standards; and
5. Provided Council with options on how to transform the centre into an intergenerational hub for the community of Dingley Village.

Council considered the report and resolved as follows:

That Council:

1. Notes the report; and
2. Consider funding options relating to facility development as part of the 2016/17 budget setting process with consideration given to co-location of community facilities.

\$250K was subsequently allocated within the 2017/18 adopted budget and a further \$2.25M identified in the Forward Capital Plan in 2018/19 to fund Stage 1 of the project.

Officers have worked with stakeholders and architects to develop an overall concept Master Plan for the site. The Master Plan has been broken into two separate stages to allow delivery in a phased manner as and when funding and need allows. Stage 1 works include redevelopment of the Harold Box Hall and Library. It includes meeting space and associated amenities as well as a deck, which will serve to link potential future Stage 2 works.

Stage 1 is estimated to cost \$3.5M and is fully funded, as can be seen at section 3.3 of this report.

Officers seek endorsement of the Stage 1 Plan for the site and approval to proceed to detailed design and tender of Stage 1 works.

2.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs
Direction 1.1 - Intergenerational land use planning for a sustainable community

The buildings on the Marcus Road site provide an important focal point for Dingley community life. Although they have been well maintained, the buildings are dated and not ideally configured. An upgraded and expanded facility will ensure that quality community space is available to support the needs of the Dingley community now and into the future.

2.2 Consultation/Internal Review

In developing the attached concept plan, officers have engaged with the Board and Manager from the DVNC. Feedback has also been sought from Council's Libraries, Community Engagement and Early Years teams. External stakeholders have offered broad support for the project and, where required, minor design modifications will be addressed during the detailed design phase.

2.3 Operation and Strategic Issues

2.3.1 Proposed works

The overall proposal for the site is to develop a Hub which offers a range of community services. The concept design that has been developed involves accommodating services directed primarily at adults (library / meeting space) within the existing Harold Box Hall / Library area.

Early Years services (MCH/Kinder) would be accommodated within the in the existing Neighbourhood House building which would potentially be refurbished and extended in the longer term (together with the development of improved car parking) as part of a future stage, subject to funding, need and Council endorsement at a later date.

Proposed stage 1 works include the following:

- Refurbishment of library and addition of an associated out door space;
- Refurbishment of Harold Box Hall to support more flexible use of space;
- Inclusion of flexible meeting rooms;
- New amenities / addition of compliant of amenities;
- Addition of kiosk / kitchen and reception areas;
- Connecting foyer and external deck area to support future integration of the two buildings; and
- Relocation of MCH rooms from the Harold Box Hall to the adjoining Neighbourhood House building.

Officers seek Council endorsement of the proposed Stage 1 concept design and approval to proceed to detailed design.

2.3.2 Condition of existing facilities

Facilities at the site have been well maintained and are generally in reasonable condition. They are however, dated and poorly configured, preventing optimal use. For example, the large existing Hall at the site is not able to be sectioned off to allow for shared use of the space - only one group at a time can operate from this space. Relatively small groups often end up using space that far exceeds their requirements and prevents access by others.

Modernised facilities will support increased flexibility, provide more suitable space for a range of user groups and allow for greater and more efficient use of the space.

2.3.3 Operation of facilities

The Dingley Village Neighbourhood Centre currently leases the Harold Box Hall from Council and facilitates programming of the space. Officers will work with the DVNCC to develop an appropriate model of governance in the context of library operations and use of meeting space and will report to Councillors in due course.

2.4 Options

Option 1 For Stage 1 Works – Endorse concept design and direct officers to proceed to detailed design and tender. This project has been previously endorsed by Council and officers recommend this option.

Option 2 – Not proceed with the refurbishment and expansion of the community facilities at the Marcus Road.

Given the dated condition and poor configuration of the existing facilities, together with the anticipated population increase, officers do not recommend this option.

3. Conclusion

3.1 Environmental Implications

Officers have engaged an arborist to undertake an assessment of the trees on site. Soil testing will be carried out in due course in relation to the early year's component of the proposal.

3.2 Social Implications

The Marcus Road site is arguably the 'hub' of Dingley community life, providing a range of programs and services for a large number of local residents. The facilities are generally well utilised and demand for services is anticipated to increase over time.

3.3 Resource Implications

Stage 1 is estimated to cost \$3.5M and is to be funded as follows:-

Financial Year	2017/18	2018/19	2019/20	Total
Council (Rates)	\$250,000	\$2,250,000		\$2,500,000
Living Libraries Grant (Secured)		\$ 750,000		\$ 750,000
Council (Community Buildings ESD budget for energy and water)		\$ 40,000	\$ 210,000	\$ 250,000
TOTAL	\$ 250,000	\$3,040,000	\$ 210,000	\$3,500,000

Potential future Stage 2 work has been estimated to cost approximately \$3.0M - \$3.5M. Funding for Stage 2 will need to be considered by Council as part of a future budget setting process.

3.4 Legal / Risk Implications

The phasing of the future redevelopment of the Marcus Road site (and associated service provision) needs to be considered carefully in the context of wider demographic changes to ensure that the planning of community facilities and actual demand for space and services are appropriately aligned.

Appendices

Appendix 1 - Dingley Village Neighbourhood Centre and Harold Box Hall Redevelopment - Stage 1.pdf (Trim No 18/10139) [↓](#)

Author/s: Fiona Baxter, Senior Facilities Development Planning Coordinator
 Reviewed and Approved By: Steve Lewis, Manager Community Buildings
 Mauro Bolin, General Manager Community Sustainability

9.1

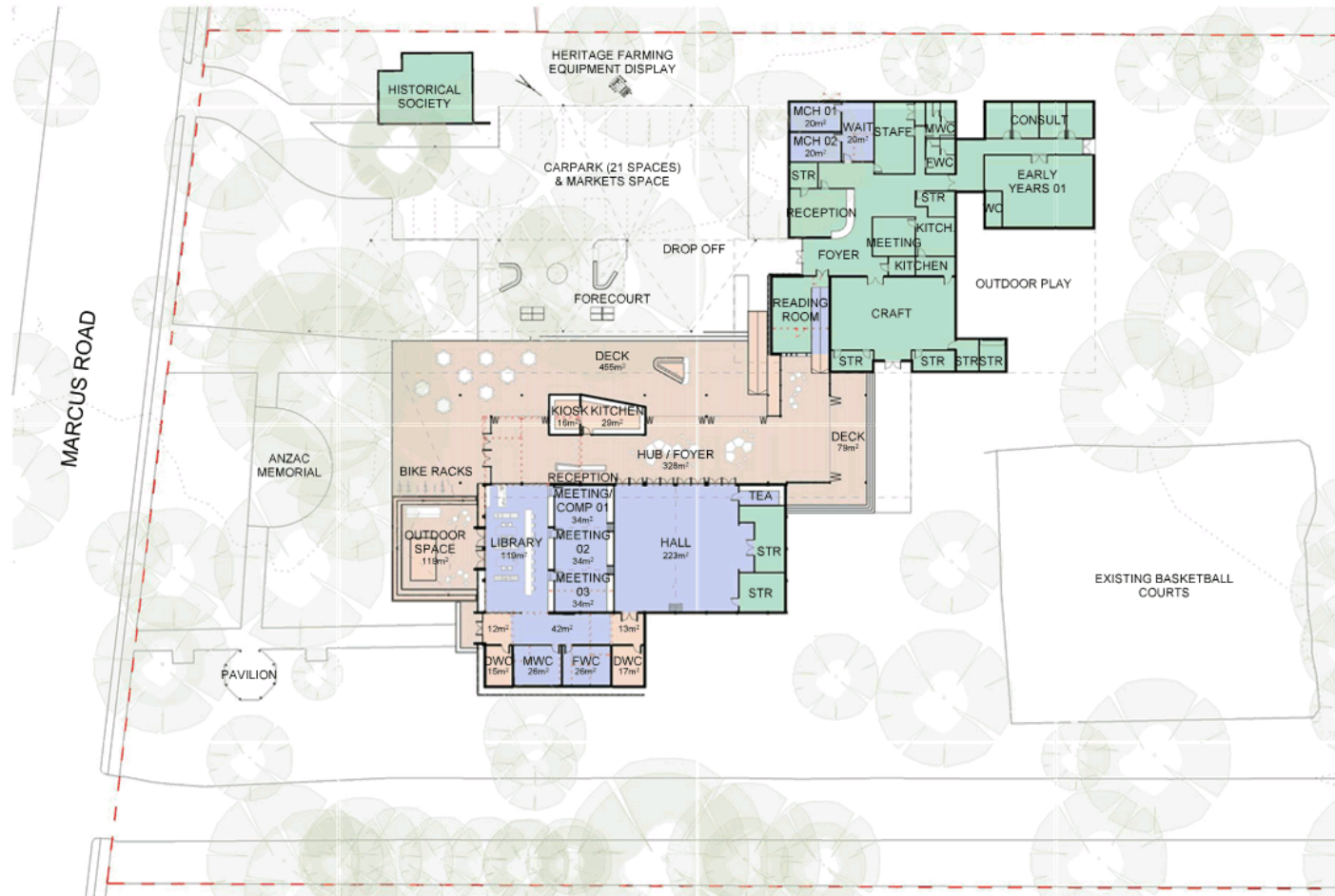
PROPOSED REDEVELOPMENT OF HAROLD BOX HALL, DINGLEY

1	Dingley Village Neighbourhood Centre and Harold Box Hall Redevelopment - Stage 1.pdf	29
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DINGLEY VILLAGE NEIGHBOURHOOD CENTRE & HAROLD BOX HALL REDEVELOPMENT

NBR ARCHITECTURE.



- LEGEND
- NEW WORKS
 - NO WORKS
 - REFURBISHMENT WORKS

STAGE 1 MASTER PLAN - SCOPE OF WORKS

Scale 500@A3 19

Ordinary Meeting of Council

29 January 2018

Agenda Item No: 9.2

CON-17/124 - RENE ANDERSON COMPLEX (CARRUM) - UPGRADE WORKS - AWARD OF CONTRACT

Contact Officer: Leigh Stewart, Principal Maintenance Planning Officer

Purpose of Report

The purpose of this report is to seek Council approval to award Contract 17/124 – Rene Anderson Complex Upgrade project to the recommended tenderer from the tender submissions received.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Receive the information and note the outcome of the tender assessment process for Con 17/124 Rene Anderson Complex Upgrade, as set out in the confidential appendix attached to this report;
2. Agree to award Contract 17/124 – Rene Anderson Complex Upgrade project for the revised fixed lump sum price of \$719,045.00 (exclusive of GST) to C A Property Group Pty Ltd; and
3. Approve the allocation of a separate contingency allocation, as set out in the attached confidential appendix and delegate authority to the CEO, or his nominee, to expend this allowance to ensure the successful completion of the project.

1. Executive Summary

This report seeks Council approval to award Con 17/124 – Rene Anderson Complex Upgrade to C A Property Group Pty Ltd. for an adjusted lump sum price of \$719,045.00 (excl. GST) in order to refurbish the existing kindergarten facilities, which are located at the Dyson Rd, Carrum and managed as part of the Carrum Family & Children's Centre precinct.

2. Background

Tenders for Contract 17/124 Rene Anderson Complex Upgrade were invited from all pre-qualified contractors within Council's approved Category 1 (Up to \$1m) Builders Panel, which was established under Con 16/113 and previously approved by Council.

As part of the establishment of this approved Panel, contractors were required to undergo a series of pre-qualification assessments in relation to insurances, technical experience, organisational capacity, financial status, OHS systems compliance and reference checks.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs

Direction 1.1 - Intergenerational land use planning for a sustainable community.

The Project will provide a facility that meets both modern service standards / regulations, and is responsive to community needs.

3.2 Consultation/Internal Review

Consultation has been undertaken with users of the Rene Anderson Kindergarten and relevant Council Departments.

4. Operational and Strategic Issues

4.1 Tender Evaluation

Tenders for Contract 17/124 Rene Anderson Complex Upgrade were invited from all pre-qualified contractors within Council's approved Category 1 (Up to \$1m) Builders Panel, which was established under Con 16/113 and previously approved by Council. As part of the establishment of this approved Panel, contractors were required to undergo a series of pre-qualification assessments by Council in relation to insurances, experience, organisational capacity, financial status, OHS systems compliance.

Tenders closed at 2.00pm on Friday, 14th Dec 2017 and tender submissions were received as follows:-

<i>Tenders received (in alphabetical order)</i>
CA PROPERTY GROUP P/L
CELLSTRUCT INDUSTRIES P/L
CORSTOCON PTY LTD (t/a CORNERSTONE CONSTRUCTIONS)
DUCON MAINTENANCE P/L

<i>Tender Amount submitted at close (excl GST) (in lowest to highest order)</i>
\$613,016.00
\$688,577.40
\$693,495.00
\$873,180.08

The Tender Evaluation Panel (TEP) comprised the following Officers:

- Steve Lewis – Manager Community Buildings
- Donna Feore – Team Leader Children’s Services Partnership
- Anthony Ziem – Team Leader Facilities Maintenance;
- Leigh Stewart – Principal Maintenance Planning Officer,
- Hung Pham – Observer – Community Buildings Team
- Danielle Watts – Probity Advisor – Procurement Team

Based on the prior pre-qualification of the contractors, the criteria used to evaluate tenders under Con 17/124 were as follows (listed in order of importance):

- (i) Tender Price;
- (ii) Proposed methodology and ability to meet required Council timeframe.
- (iii) Resourcing and capacity of construction team.

Based on the spread of tenders, and in accordance with the project’s Tender Evaluation Plan, the Tender Evaluation Panel undertook interviews with the three lowest priced tenderers, which were shortlisted on the basis of the submitted price and budget affordability.

At the tender interviews, tenderers were requested to either confirm their submitted tender pricing or to identify and declare any errors or omissions that may have occurred during the preparation and submission of their tenders. In addition, tenderers were also required to provide details of their proposed work programme and project methodology.

During the interview process, and following clarification of the tender scope and required methodology, the following tender adjustments were identified by the three tenderers so as to correctly reflect the requirements of the Council’s tender specification.

- (I) C A PROPERTY GROUP P/L
 - Increase proposed PC sum for provision of access control, security system & CCTV cameras, based on Council’s configuration requirements.

No further additional correction required.

- (II) CELLSTRUCT INDUSTRIES P/L
 - Additional cost of single length Innowood Battens (correction of tender error)
 - Additional price for provision of required licensed wall decal (correction of tender error)
 - Inclusion of new shower screen and base (omission from base tender)

- Inclusion of new door signage (omission from based tender)
- Inclusion of new Rene Anderson Complex Main Building Signage (omission from based tender)
- Inclusion of new bike racks (omission from base tender)
- Provision of temporary solid hoarding between Rene Anderson Complex & Carrum FCC (correction following clarification of tender scope)
- Removal of existing roof sheeting, as outlined in the tender per specification - (omission from base tender)
- Provision of new internal windows (omission from base tender)
- Provision of external feature window (omission from base tender)
- Adjustment for correct use of the specified Lysaght Longline roof profile sheeting, in lieu of Colorbond sheet material offered by tenderer.

(III) DUCON MAINTENANCE P/L

- Inclusion of required licensed wall decal (omission from base tender)
- Inclusion of feature external window (omission from base tender)
- Additional concrete blinding (omission from base tender)
- Inclusion of bench seat cushions (omission from base tender)
- Creation of two access points to main hall as required within tender specification (correction of tender error).

In addition to the above required changes declared by the short listed tenderers, the items below were also identified by officers as being excluded from the original tendered scope of works. These items are required to be completed as part of the delivery of the project and, as such, the additional Pre-Contract Sums (PC Sums) listed below have been added to each of the revised tenderer prices submitted, in order to achieve the final adjusted tender prices offered from the three short listed contractors:-

- \$4,000.00 – Provision of a compliant Safe Roof Access System.
- \$40,000.00 – Installation of access control, security & CCTV cameras systems and integration with adjoining Family & Childrens' Centre.

As a result of the above evaluation process, the following final adjusted lump price has been confirmed by the three short listed tenderers:-

<i>Adjusted Tender Amount submitted – inclusive of saving options (excl. GST) (in lowest to highest order)</i>
\$716,904.00
\$719,045.00
\$761,932.00

Based on the above revised fixed price lump sum tender offers and Tender Evaluation Panel's scoring of the detailed tender evaluation criteria, as set out within the attached confidential appendix, it is recommended that Council agree to award Contract 17/124 – Rene Anderson Complex Upgrade project for the revised fixed lump sum price of \$719,045.00 (exclusive of GST) to C A Property Group Pty Ltd.

In addition, Council is asked to approve the allocation of a separate project contingency, as set out within the attached confidential appendix and to delegate authority to the CEO, or his nominee, to expend this allowance in order to ensure the successful completion of the project.

4.2 Resources

Council has allocated funding of \$886,000 within its 2017/18 Capital Programme to facilitate the refurbishment and upgrade of the Rene Anderson Complex building, which is located at Dyson Road, Carrum. A breakdown of proposed project expenditure is set out within the attached appendix for Councillors' information. The project can be fully funded within approved resources.

4. Conclusion

The tenders received have been evaluated and a recommendation is now being made to Council to appoint a building contractor to undertake the refurbishment of the Rene Anderson Complex building. Subject to Council approval, construction will commence during early February 2018 and is expected to be completed in time for the commencement of kindergarten term 3 (i.e. July 2018).

Temporary children facilities have been made available at the neighbouring Carrum Family and Children Centre throughout the construction phase, in order to enable the early year's programmes/kindergarten to continue to operate. Once completed, it is envisaged that the new facility will encourage greater utilisation of the both the Kindergarten and adjoining Hall by Community groups such as the Girl Guides; Paw Behaviour Dog Training; Physical Activities and Incursions; and a Zumba class amongst others.

Appendices

Appendix 1 - Rene Anderson Complex Upgrade - Tender Evaluation Summary (Trim No 18/2591) - Confidential

Appendix 2 - Rene Anderson Complex Upgrade - Project Cost Summary (Trim No 18/3139) - Confidential

Appendix 3 - C A Property - Rapid Global Compliant (Trim No 18/3258) [↓](#)

Author/s: Leigh Stewart, Principal Maintenance Planning Officer
Reviewed and Approved By: Steve Lewis, Manager Community Buildings
Mauro Bolin, General Manager Community Sustainability

9.2

CON-17/124 - RENE ANDERSON COMPLEX (CARRUM) - UPGRADE WORKS - AWARD OF CONTRACT

1	C A Property - Rapid Global Compliant.....	39
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Leigh Stewart

From: Graeme Hobbs
Sent: Friday, 5 January 2018 1:09 PM
To: Leigh Stewart
Subject: CA Property Compliant

Contractor Manager

Companies - Total: 1

0 CONTRACTORS Awaiting Registration | 0 CONTRACTORS Require Verification | 1 CONTRACTOR Compliant | 0 CONTRACTORS Suspended

Company List

Company Name	Contact	E-Form Status
CA PROPERTY GROUP PTY LTD (Trading as Community Buildings Panel 1 2)	Arthur Hadjantonakis 94847377	VERIFIED

1

Documents

Leigh here is a copy of the companies status you requested.



GRAEME HOBBS

OHS & COMPLIANCE COORDINATOR - CONTRACTORS

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community inspired leadership



10. City Assets and Environment Reports

Ordinary Meeting of Council

29 January 2018

Agenda Item No: 10.1

CON-17/61 - AWARD OF CONTRACT FOR KINROSS AVENUE, EDITHVALE - DRAINAGE UPGRADE - STAGE 3 PUMPING STATION AND CONNECTION TO MAIN DRAIN

Contact Officer: Brian Trower, Team Leader Roads & Drains

Purpose of Report

This report seeks Council's approval to accept tenders for Contract No. 17/61 – Kinross Avenue Drainage Upgrade, Edithvale – Stage 3 Pumping Station and Connection to Main Drain. It is proposed that Entracon Civil Pty Ltd be accepted as the preferred tenderer for this contract based on their submitted tender of \$2,074,730.67 ex GST.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Award Contract No. 17/61 Kinross Avenue Drainage Upgrade, Edithvale – Stage 3 Pumping Station and Connection to Main Drain on a Lump Sum basis to Entracon Civil Pty Ltd for the tendered price of \$2,074,730.67 ex GST;
2. Approve a Contingency Allowance of \$207,473.07 ex GST (10% of contract sum) from within the allocated 2017/2018 & 2018/2019 capital works budget (civil infrastructure) to cover unexpected financial variations;
3. Bring forward \$350,000 from the 2018/19 capital works budget (civil infrastructure) to facilitate the early commencement of this project, and;
4. Authorise the CEO or delegate to execute this contract.

1. Executive Summary

Officers have evaluated tender submissions received for Contract No. 17/61 and have ranked Entracon Civil Pty Ltd as the highest scoring tenderer. This ranking has been arrived at after scoring of financial factors and company capabilities.

2. Background

Stage 3 of the Kinross Avenue project will provide an outfall for the drainage works previously constructed through 111 Kinross Av.

The current stage of this project involves the construction of a pumping station and 150m of 1200mm diameter pipe through Edithvale Common, discharging onto Melbourne Water Land where the water flows overland to a point where it can drain away via a Melbourne Water drain. The discharge point into the main drain involves the construction of an end wall, laying of pipes, a silt trap and non-return valves.

High flows will discharge through the pipe system. Low flows entering the system will be pumped into the Melbourne Water land. Water will be able to be stored on this land until the existing outlet drain has the available capacity to accept this storm water.

The first stages of the Kinross Avenue project, which have been completed, involved the creation of easements through private land at 111 Kinross Avenue, and laying of 1200mm diameter pipe prior to the construction of a new housing development.

Upon completion of the Stage 3 works, the Kinross Avenue drainage will serve as an outfall for future drainage upgrades in catchments extending west towards Station St.

3. Discussion

3.1 Council Plan Alignment

Goal 1 - Our well-planned, liveable city supported by infrastructure to meet future needs
Direction 1.3 - Infrastructure and property investment for a functional city now and into the future

Works covered by Contract No. 17/61 have been identified by Council officers as necessary to sustain Council road and drainage infrastructure in the vicinity of Kinross Avenue, Edithvale.

3.2 Consultation/Internal Review

The project concept covered by Contract No. 17/61 was driven by community input and feedback and then followed up by the engineering design team. This resulted in project progression to the detailed design and tendering stages.

3.3 Operation and Strategic Issues

Road assets to be replaced and upgraded as part of this contract form part of the network required by the local community. As such, renewing these assets will reduce maintenance costs and provide residents with a satisfactory level of service.

3.4 Tender Evaluation

Prices were sought by Advertised Public Tender with tenders closing on Thursday, 19 December 2017, at 2:00PM.

A total of three tenders were received and evaluated by a Tender Evaluation Panel, consisting of Emad Nashed, Construction Engineer and Chang Wuol, Construction Engineer. Procurement procedures were followed in line with advice received from Council's procurement department for previous "standard" road contracts for a similar value.

Tender evaluation for contract 17/61 was undertaken by a two stage tender evaluation process that resulted in a shortlist of two tenderers after an initial assessment.

The two tenderers in the shortlist were subjected to a detailed evaluation. Appendix 1 includes a breakdown of the scoring for the preliminary and detailed evaluations.

The detailed evaluation involved scoring tenderers against the following criterion:

- Tender price
- Company History in similar projects
- Quality of work in previous projects
- Works Programming
- Access to suitable plant and equipment

- Access to suitable sub-contractors/ in-house trades
- Relationship with contract principal and residents
- Insurances
- OH&S Compliance
- Environmental Compliance
- Financial viability

Scoring for Entracon Civil Pty Ltd was derived after conducting an interview and detailed analysis of their tender submission. Entracon Civil Pty Ltd has a long company history with an extensive list of successfully completed drainage and road reconstruction projects with local government and City of Kingston.

Entracon Civil Pty Ltd obtained the highest overall score in the detailed evaluation. It is appropriate that Entracon Civil Pty Ltd be the recommended tenderer for this project.

3.5 Additional Project Costs

In addition to the contract sum to be awarded, it is recommended that council approve a contingency allowance of 10% of the contract sum to cover unexpected project variations. It is prudent to allow for variations of this magnitude as it is not possible to fully predict subsurface ground conditions and service authority asset locations prior to commencement of excavation works. This allowance is standard for projects of this nature.

3.6 Occupational Health and Safety

As per the attached Council's Risk and Safety team has approved Entracon Civil Pty Ltd OH&S system as Rapid Compliant.

4. Conclusion

Entracon Civil Pty Ltd, as the preferred tenderer for the road works covered by Contract No. 17/61, represents the best value for council in providing a solution to drainage issues for new housing development at Kinross Avenue, Edithvale.

4.1 Environmental Implications

Environmental impacts during construction of these works will be minimised due to measures put in place for controlling stormwater runoff quality, including silt barriers and straw bales. The final outcome of the works will alleviate significant drainage issue in the area.

4.2 Social Implications

Given the nature of the construction there will be some inconvenience during the works which are typical of a large drainage construction contract such as this one. Staging of the works will minimise community disruption as much as possible.

4.3 Resource Implications

The submitted price from the preferred tenderer is within the engineering estimate range of \$2.1M (refer to Appendix 1) and also within Council's capital works (civil infrastructure) budget 2017/2018 & 2018/2019.

As the project is expected to take an extended period of time to complete the project straddles two financial years. The expenditure amount for the 2017/2018 financial year is approximately \$700,000 (consisting of \$350,000 allocation in the 2017/2018 Capital Budget with \$350,000 to be brought forward from 2018/2019). The balance will be expended in the 2018/2019 financial year.

4.4 Legal / Risk Implications

For the subject contract the preferred tenderer represents the best outcome to council in terms of value for money and level of risk.

Appendices

Appendix 1 - Contract 1761 Kinross Avenue Stage 3 Evaluation Matrix V1 (Trim No 18/2932) - Confidential

Appendix 2 - Plan K6048 - Kinross Ave Edithvale Outfall Drainage Construction (Trim No 17/201951) [↓](#)

Appendix 3 - Contract 17-61 Kinross Avenue Edithvale OHS Compliance (Trim No 17/203725) - Confidential

Author/s: Brian Trower, Team Leader Roads & Drains
Reviewed and Approved By: Rachelle Quattrocchi, Manager Infrastructure
Daniel Freer, General Manager City Assets and Environment

10.1

CON-17/61 - AWARD OF CONTRACT FOR KINROSS AVENUE, EDITHVALE - DRAINAGE UPGRADE - STAGE 3 PUMPING STATION AND CONNECTION TO MAIN DRAIN

1	Plan K6048 - Kinross Ave Edithvale Outfall Drainage Construction	49
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KINROSS AVENUE EDITHVALE OUTFALL DRAINAGE CONSTRUCTION

WARNING
BEWARE OF UNDERGROUND SERVICES
AND OVERHEAD POWERLINES
THE LOCATION OF UNDERGROUND SERVICES
SHOWN ARE APPROXIMATE ONLY AND THEIR
EXACT POSITION MUST BE PROVEN ON SITE

ASBESTOS
DRAINAGE PIPES, WATER PIPES, TELSTRA CONDUITS
AND PITS CONTAINING ASBESTOS ARE LIKELY TO
BE PRESENT IN THE VICINITY OF THESE WORKS
ANY WORKS WITHIN THE VICINITY OF THESE
ASSETS MUST BE CARRIED OUT IN ACCORDANCE
WITH COMPANY ASBESTOS HANDLING PROCEDURES

NOTE
TRAFFIC MANAGEMENT
CONTRACTOR TO SUBMIT TRAFFIC MANAGEMENT PLAN
WITH "APPLICATION FOR APPROVAL OF TRAFFIC
MANAGEMENT PLAN".



DRAWING LIST

SHEET 1	FACE SHEET	SHEET 18	JUNCTION PIT - PIT 2 SHEET 2
SHEET 2	NOTES	SHEET 19	JUNCTION PIT - PIT 3
SHEET 3	PIPE BACKFILL AND PIT SCHEDULE	SHEET 20	JUNCTION PIT - PIT 4
SHEET 4	SITE PLAN	SHEET 21	JUNCTION PIT - PIT 5 & ENDWALL 6
SHEET 5	DRAINAGE PLAN 1 & PIT COORDINATES	SHEET 22	JUNCTION PIT - PIT 7 WITH WEIR WALL OUTLET TO ENDWALL 6
SHEET 6	DRAINAGE PLAN 2	SHEET 23	ENDWALL 8
SHEET 7	DRAINAGE PLAN 3 & WETLAND INVERT ALIGNMENT COORDINATES	SHEET 24	GRADED SUMP PIT - PIT 9
SHEET 8	ENLARGED PLAN - OUTLET TO SWALE	SHEET 25	MAIN DRAIN CONNECTION - PIT 10
SHEET 9	DRAINAGE LONGITUDINAL SECTION	SHEET 26	DRAINAGE LONGITUDINAL SECTION AT MAIN DRAIN
SHEET 10	RIISING MAIN LONGITUDINAL SECTION	SHEET 27	EARTHWORK & DRAINAGE AT MAIN DRAIN
SHEET 11	CROSS SECTIONS CH 80 TO CH 35	SHEET 28	VEHICLE ACCESS
SHEET 12	CROSS SECTIONS CH 40 TO CH 90	SHEET 29	PUMP STATION ACCESS CONSTRUCTION
SHEET 13	CROSS SECTIONS CH 95 TO CH 136	SHEET 30	PUMP STATION FINISHED SURFACE LEVELS
SHEET 14	CROSS SECTIONS CH 140 TO CH 180	SHEET 31	PUMP STATION DRAINAGE
SHEET 15	CROSS SECTIONS CH 185 TO CH 205	SHEET 32	SITE CONTEXT PLAN 1
SHEET 16	JUNCTION PIT - PIT 1	SHEET 33	SITE CONTEXT PLAN 2
SHEET 17	JUNCTION PIT - PIT 2	SHEET 34	SITE CONTEXT PLAN 3



LOCALITY PLAN
NOT TO SCALE
MELWAYS REFERENCE MAP 93 C8



MELBOURNE WATER ASSETS

- PIT 10

CITY OF KINGSTON ASSETS

- PIT 1
- PIT 2
- PUMPING STATION
- PIT 3
- PIT 4
- PIT 5
- ENDWALL 6
- PIT 7
- ENDWALL 8
- PIT 9
- 1200mmDIA PIPES FROM PIT 1 TO PIT 5
- 4 X 600mmP PIPES FROM PIT 5 TO ENDWALL 6
- DNALDPE PUMP PIPE TO ENDWALL 6
- 600mmP PIPE FROM PIT 7 TO ENDWALL 6
- GRADED INVERT FROM ENDWALL 6 TO ENDWALL 8
- 4 X 450mmP PIPES FROM ENDWALL 8 TO PIT 10

B			
D			
C	16/10/2017	ISSUED FOR CONSTRUCTION	
B	22/02/2017	GENERAL UPGRADE MELBOURNE WATER REQUIREMENTS	
A	16/05/2017	ISSUED FOR COMMENT	
REF.	DATE	CHECKED	REVISION

LEGEND

SEWER LINE	---	VALVE	⊕	EXISTING DRAIN PIT	□
GAS MAIN	---	FIRE HYDRANT	⊕	PROPOSED DRAIN	□
WATER MAIN	---	TELSTRA PIT	⊕	PROPOSED DRAIN PIT	□
TELSTRA CABLE	---	ELEC. POLE	⊕	EXISTING K & CH	---
ELEC. CABLE	---	ELEC. AERIAL	⊕	EXISTING K & CH	---
HOUSE DRAIN	---	EXHIBIT	⊕	TO BE REMOVED	---
EXISTING DRAIN	---	POLE HOLE	⊕	PROPOSED K & CH	---

City of KINGSTON
1210 NEPEAN HWY CHELTENHAM 3192
Ph: 1300 653 356
PO BOX 1000 MENTONE VICTORIA 3194

**KINROSS AVENUE EDITHVALE
OUTFALL DRAINAGE CONSTRUCTION
FACE SHEET**

ENGINEERING DESIGN DEPARTMENT		DRAWING NUMBER	
DATUM	A.M.D	K6048	
DESIGNED	P.N.DACK	C B A	
DRAWN	P.N.DACK	FILE No: 185/3064	
SHEET 1 OF 34			

Ordinary Meeting of Council

29 January 2018

Agenda Item No: 10.2

PATTERSON LAKES TENNIS CLUB - SYNTHETIC GRASS RENEWAL

Contact Officer: Troy Lyons, Sport & Recreation Development Coordinator

Purpose of Report

To respond to a club request for funding with the renewal of three synthetic grass courts at the Patterson Lakes Tennis Club.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Renew three synthetic grass tennis courts (courts 1, 2 & 5) at the Patterson Lakes Tennis Club, through the allocation of \$50,000 from the 2017/18 Capital Works Program (Tennis Facility Development);
2. Bring forward \$40,000 from the 2018/19 Capital Works Program (Tennis Facility Development) for the project;
3. Seek a funding contribution from the Patterson Lakes Tennis Club of at least \$10,000 towards the court renewal project;
4. Write to the Minister Sport and Recreation seeking urgent and immediate consideration of a funding grant towards the renewal of the synthetic grass tennis courts; and
5. Refer Council's Synthetic surface policy to the Sport and Recreation Advisory Committee for review and presentation to Council.

1. Executive Summary

This report responds to request from Patterson Lakes Tennis Club (the Club) for assistance with the renewal of three of its synthetic grass tennis courts.

It is estimated that the cost to renew the courts is \$90,000. Currently Council has \$50,000 unallocated within its Tennis Facility Development (N0526) capital budget that could be approved as funding for the tennis court renewal. Budget funding beyond this amount would need to be brought forward from Council's 2018/19 Capital Works Program and/or a contribution from the State Government and the Club. The renewal of three courts will meet the Club's court needs/issues within the next five to ten years.

If the courts are not renewed the Club will be unable to use them due to the risk of player injury. Closure of the courts is likely to result in a drop off in Club membership, loss of revenue from casual hire and membership and may jeopardise the future operation of the Club. The provision of tennis facilities at the Patterson Lakes Tennis Club is important as part of Council's overall supply of tennis facilities within the City.

Council's Synthetic Surface Policy places the responsibility for the replacement of like for like synthetic surfaces as a club responsibility. A funding contribution from Council is a deviation from the Policy that requires Council endorsement. In recent times, Council has provided funding and support to a number of synthetic surface replacements/upgrades such as hockey pitches, tennis courts and athletics tracks.

2. Background

The Club is located at Learmonth Reserve, Patterson Lakes and the facilities includes six synthetic grass courts, club house and car parking (refer Appendix 1). The facility is located adjacent to the Carrum Indigenous Nursery.

The Club was formed in the 1990's when the former City of Springvale developed its facilities at Learmonth Reserve. The Club's original 10 year lease signed in 1994 was unclear as to whether Council or the Club was responsible for maintaining and replacing the synthetic grass courts. This agreement had been in over hold from 2004 through to 2016, prior to a new lease being agreed to. The main area of tension when negotiating the 2016 lease was the requirement for the Club to maintain a sinking fund for capital renewal of its courts and facilities. As part of agreeing to the lease, the Club noted that it would be unable to meet the requirements relating to the renewal of a number of courts, which were close to the end of their useful life. In addition, the Club has requested that Council provide support for repairs to floodlighting, which is currently under investigation by officers.

The recently completed Council Tennis Court Audit (2017) highlighted the need for considerable investment to renew lights, courts and fencing at the Patterson Lakes Tennis Club as they are approaching the end of their useful life. Courts 1, 2 & 5 are considered a priority for renewal. With good maintenance, the remaining courts are expected to provide 5 years of service to Club before renewal is to be considered.

In support of the Club, Council has procured technical services to complete a specification of works to renew courts 1, 2 and 5.

The Club reports a membership of between 50 – 60 members. Club representatives report that the Club has experienced issues during recent years with committee governance. However, with the appointment of new committee members it ambitiously looks forward to growing membership, particularly with its junior program.

Council's 2011 Tennis Strategy identifies the club facility as important to Council's overall network of tennis facilities. The facilities are accessible to residents of Patterson Lakes and the southern area of the municipality. It is arguably the only site within Kingston with the capacity to accommodate additional tennis courts with limited impact upon other users. This provides the Patterson Lakes Tennis Club with the potential to be developed from a local facility to a sub-regional facility. The Club also provides a different offering to neighbouring tennis clubs with a synthetic grass tennis surface option. The supply of tennis facilities within Kingston is set out as Appendix 2.

3. Discussion

3.1 Council Plan Alignment

Goal 2 - Our sustainable green environment with accessible open spaces
Direction 2.5 - Provide for a variety of sport and recreation opportunities across Kingston through the Sport and Leisure Strategy

3.2 Consultation/Internal Review

Two onsite meetings were held in October 2017 with the President of the Patterson Lakes Tennis Club and officers to plan a way forward with the deteriorating courts. Ongoing discussions are occurring with the Club.

3.3 Operation and Strategic Issues

3.3.1 Urgency to undertake works

With slippery and worn out synthetic grass, the condition of courts 2 & 5 are considered unplayable by the local tennis association due to risk issues. These issues are also identified within Council's Tennis Audit, which rates the court surface conditions for three courts (courts 1, 2 & 5) as poor. Partial resurfacing of the courts is not considered to be a viable option as it will create uneven playing surface and trip hazards. It would be more economical to replace all three courts at the same time to address the risk issues and meet the Club's short term needs.

If replacement is not undertaken within the short term it is likely that the three courts would need to be permanently closed. This would jeopardise the viability and sustainability of the Club as it would significantly reduce the number of courts available. Halving the Club's playable courts to three will not meet its current participation needs, which would likely result in the Club finding it difficult to retain members. Without a steady and sustainable membership the Club has concerns about its future operating capacity and ability to generate income.

A request for quotation process was undertaken in December 2017 to seek firm pricing for the proposed resurfacing works. Unexpectedly no responses were received from the nominated contractors. Advice from the contractors indicated that due to existing workloads and contract commitments they are unable to undertake the resurfacing works until March 2018. Consequently the re-tendering of this project will occur in mid-February/early March 2018.

Repairs to the floodlighting at the Patterson Lakes Tennis Club will be undertaken through existing resources in line with Council's policy position.

3.3.2 Exemption from Council's Synthetic Surface Policy

Council's Synthetic Surfaces Policy (refer Appendix 3) places responsibility upon sporting clubs to fund upgrades and/or replacement of synthetic facilities. Under this policy the Club is fully responsible for all synthetic grass replacement, estimated at \$30,000 per court. This funding responsibility is sometimes unrealistic and unachievable by small sporting organisations (such as tennis clubs) that have limited capacity to generate revenue and to meet the high cost of the works.

**City of Kingston
Ordinary Meeting of Council**

Agenda

29 January 2018

In recent years Council has taken a sympathetic approach with clubs seeking to upgrade or renew synthetic surfaces and has provided at least matching Council funding. The level of funding contribution from the sporting clubs has been negotiated on their capacity to contribute rather than as stated in the Policy. The table below details previous synthetic surface projects have been supported by Council through Council resolution:

Year	Project	Funding arrangements
2013/14	Southern United Hockey pitch replacement	<u>Dollar for dollar.</u> Council and the tenant club contributed 50% each or \$250,000 towards the works.
2016/17	Parkdale Tennis Club court upgrade	<u>Council major funding partner</u> Council contributed towards approximately 80% or \$650,000, with the tenant Club (\$50,000) and State Government (\$100,000) making up the balance.
2017/18	GR Bricker athletics track upgrade	<u>Council major funding partner</u> Council contributed towards approximately 75% or \$900,000, with the State Government providing 25% or \$300,000. No contribution from the tenant club.
2016/17	Mordialloc Bowls Club Green conversion	<u>Club major funding partner</u> The tenant club was the major funding partner and paid approximately \$200,000 and Council contributed \$46,000.

3.4 Options

3.4.1 Option 1 - Contribute Council funding immediately to the project and seek a \$10,000 contribution from the club

A financial contribution from Council to the project demonstrates its support of the Club and reinforces a partnership approach with the renewal and upgrade of important community sport and recreation facilities.

The additional funding to meet the estimated renewal cost could be sourced through \$50,000 of unallocated funding within 2017/18 capital budget and the bringing forward of funds from the 2018/19 Capital Works Program.

The Club has indicated that it has limited funding to contribute towards the renewal of the courts. The Club's recent profit and loss and balance sheet statements are listed in Appendix 4.

The Club's balance sheet indicates that it has limited liabilities and cash reserves. Therefore a cash contribution of \$10,000 from Club would be a good faith contribution towards the renewal of the courts. The Club's contribution could be considered as a lump sum payment (preferred) or through a repayment plan.

3.4.2 Option 2 - Council to fully fund and undertake project immediately

A commitment for Council to fully fund and undertake the project immediately would demonstrate Council's support of the club. The additional funding would need to be brought from the 2018/19 Capital Works Program.

This is the Club's preferred option.

3.4.3 Option 3 - Referral to 2018/19 budget process and/or other government funding programs

Currently there are no known State Government funding programs in the short term that this project would be eligible for. There is a possibility that further State Government grants may be made available prior to the 2018 State Government election, however there are no details or confirmation that this will occur.

Tennis Victoria prioritises funding towards tennis court surfaces that are used for high level competition e.g. Grand Slams – grass, red porous clay and hardcourt surfaces. The Patterson Lakes Tennis Club courts are sand filled artificial grass and the Club is unable to apply for and receive funding from Tennis Victoria.

The Club has made contact with Ms Sonya Kilkeny MP (State Member for Carrum) and requested support. Ms Kilkeny has written to Council expressing her to support of an application by Council for additional State Government funding if the project is deemed a priority for Council. Officers are unaware of any available funding programs currently being available. Typically Council would make grant applications for similar projects to the Department of Sport and Recreation's Community Sports Infrastructure Fund. Unfortunately this funding program is currently closed.

Deferring this project to 2018/19 would impact upon the Club's ability to use the affected courts and could result in the loss of members and potentially result in the closure of the Club.

3.4.4 Option 4 - Do not provide funding

As the Club does not have the funding to renew the courts, this option would most likely lead to the closure of the Club and action required to be taken by Council with the direct management and control of the tennis facilities. There would be considerably more resources required by Council to intervene with the operation of the Patterson Lakes Tennis Club facilities, including the need to renew courts.

4. Conclusion

4.1 Environmental Implications

Unlike red porous clay courts, synthetic grass tennis courts do not require regular watering for maintenance, thus reducing their environmental impact.

4.2 Social Implications

This project will deliver upgraded tennis facilities that are likely to encourage greater participation in sport and have a positive impact on health and wellbeing.

4.3 Resource Implications

An indicative project budget is estimated at \$30,000 per court, or a total of \$90,000 for three courts. The costs includes purchase and installation of new synthetic grass, disposal of the old court material and an allowance for limited base remediation works. The Club has indicated that its preference for Council to fund the renewal of the courts.

Funding for the renewal of the three courts is proposed to be sourced from \$50,000 within Council's 2017/18 Capital Works Program (Project N0526), and a bring forward of \$40,000 from Council's 2018/19 Capital Works Program (Project N0526). A \$10,000 Club contribution is recommended to be sought.

Resurfacing three courts at the one time is expected to deliver a greater cost benefit due to economies of scale, e.g. avoid site establishment and access costs such as fence removals. This is the preferred option and would holistically complete the project to meet the short term needs of the Club.

4.4 Legal / Risk Implications

Not replacing the deteriorating courts within the short term will leave the Club and potentially Council open to the risk of player injury. Control measures could be put in place to reduce the risk, such as court closure, however this is likely to impact upon the future sustainability and viability of the Club.

Appendices

Appendix 1 - Patterson Lakes Tennis Club Site Map (Trim No 17/184320) [↓](#)

Appendix 2 - Tennis Supply (Map) in Kingston (Trim No 17/36950) [↓](#)

Appendix 3 - Synthetic Sports Surfaces Policy (2002) - summary of funding responsibilities (Trim No 17/184315) [↓](#)

Author/s: Troy Lyons, Sport & Recreation Development Coordinator
Reviewed and Approved By: Mark Stockton, Team Leader Sport and Recreation
Mark Juler, Manager Parks & Recreation
Daniel Freer, General Manager City Assets and Environment

10.2

PATTERSON LAKES TENNIS CLUB - SYNTHETIC GRASS RENEWAL

1	Patterson Lakes Tennis Club Site Map.....	59
2	Tennis Supply (Map) in Kingston.....	61
3	Synthetic Sports Surfaces Policy (2002) - summary of funding responsibilities	63

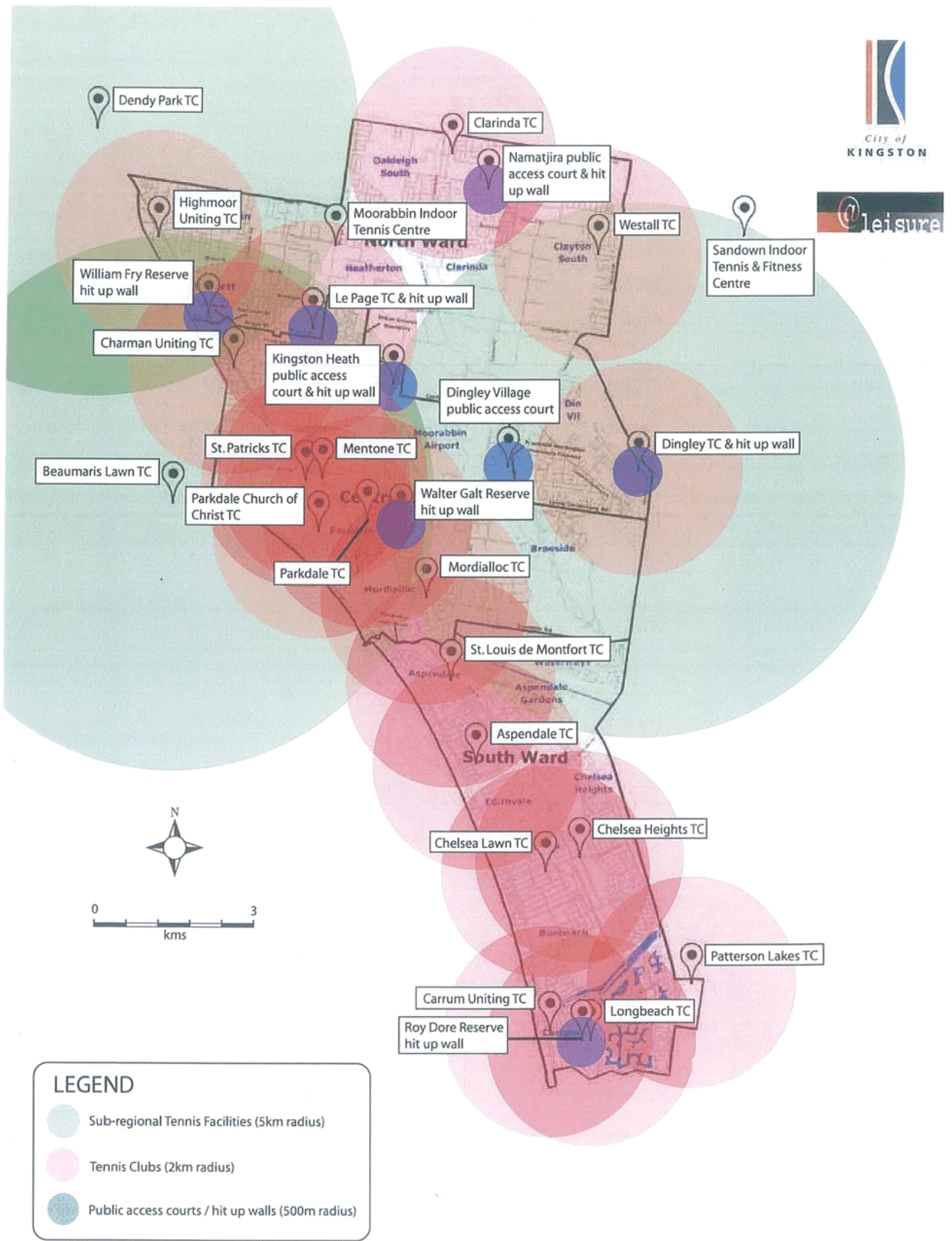
**TENNIS COURT RESURFACING WORKS – PATTERSON LAKES TENNIS CLUB:
Invitation to Quote**

4.2 THE SITE

The Site Location:
Patterson Lakes Tennis Club, Corner Thompson and Learmonth Roads
Patterson Lakes, VIC, 3197



MAP 1: Distribution of Tennis Clubs in the City of Kingston



7. FUNDING

The following tables outline the funding policy for development and replacement of synthetic surfaces.

Table 1: Development of New synthetic surfaces

New Facility Development	Council Contribution	Club Contribution	Contribution by other agencies	
Total project cost < \$150,000	33%	33%	33%	Ratio 1 : 1 : 1
Total project cost < \$150,000 With no funds from other agencies	25% - 50%	50% - 75%		Council to negotiate with club between ratios of 1 : 2 and 1 : 1
Total project cost > \$150,000	50%	25%	25%	Ratio 2 : 1 : 1
Total project cost > \$150,000 With no funds from other agencies	25 - 50%	50% - 75%		Council to negotiate with club between ratios of 1 : 2 and 1 : 1

* Clubs to be aware that Sport & Recreation Victoria facility grants generally fund new developments and do not generally fund resurfacing of facilities.

Table 2: Resurfacing of synthetic surfaces

Facility	Council Contribution	Club Contribution	Other	Comment
Resurface Total project cost < \$150,000	0	100%		Other sources of funding can be sought by club or Council *
Resurface Total project cost > \$150,000	0	100%		Other sources of funding can be sought by club or Council *
All projects Base Works – eg drainage	100%	0		

Ordinary Meeting of Council

29 January 2018

Agenda Item No: 10.3

PARKDALE RAILWAY STATION CAR PARKING

Contact Officer: Ross Gregory, Manager Traffic and Transport

Purpose of Report

The purpose of this report is to update Council on the progress of implementing additional car parking along the railway line in Parkdale and seek endorsement to write to Public Transport Victoria to progress its construction.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Receives the report and notes the ongoing discussions with officers; and
2. Writes to Public Transport Victoria requesting:
 - a. The formalisation of commuter car parking at Parkdale Railway Station, based off the concept drawings provided in September 2015 (appendix 1).
 - b. That no trees be removed from Council's road reserve: with kerb outstands extended or provided to retain the four affected trees on Como Parade East and Como Parade West.
 - c. That the small trees and shrubs to be removed from the VicTrack land are replaced with similar specimens adjacent to the car park.

1. Executive Summary

A report on the car parking aspects of the Parkdale Local Area Traffic Management (LATM) Study was presented to the February 2017 Ordinary Council Meeting. This report included a recommendation for a further report on the progress of installing car parking along the railway reserve in Parkdale.

Despite Public Transport Victoria (PTV) initially approaching Council in 2015 to discuss a proposal to formalise and extend commuter car parking along Como Parade East and Como Parade West in Parkdale there has been little progress on this project.

One of the key concerns raised by PTV was the safety of commuters accessing the railway station from the car park. The recent upgrade of the pedestrian crossing on Parkers Road has removed some of this concern, which has reopened the discussion on completing the car parking. It is recommended to write to PTV formally requesting construction of the car parks.

2. Background

In the Parkdale Local Area Traffic Management (LATM) Study – Parking Update report endorsed by Council at the 27 February 2017 Ordinary Council Meeting there was a recommendation to “(r)eceive a further report on the work with Public Transport Victoria and VicTrack to develop new parking infrastructure to manage parking demand associated with Parkdale Station.”

In 2015, VicTrack and Public Transport Victoria developed a concept for 85 spaces beside the railway line - 50 spaces on Como Parade West south of Parkers Road and 35 spaces on Como Parade East opposite Eighth Street. Despite ongoing discussions between officers and the State Government, this proposal has yet to be committed.

3. Discussion

3.1 Council Plan Alignment

Goal 4 - Our free-moving safe, prosperous and dynamic city
Direction 4.4 - Integrated accessible transport and free moving city

The provision of additional commuter car parking for the centre will reduce demand from rail commuters for the other all day car parking spaces around Parkdale, which will free these up for other users.

3.2 Consultation/Internal Review

Council has had ongoing discussions with PTV and VicTrack regarding the provision of formalised and extended car parking along Como Parade East and West in Parkdale. Consultation with Economic Growth and Innovation has indicated there are concerns amongst traders about a lack of long term car parking available for themselves and their staff in the area.

3.3 Operation and Strategic Issues

3.3.1 Commuter car parking – present conditions

At present there is no formal commuter car parking at Parkdale Railway Station recognised by PTV or Metro Trains. However, commuters have long been parking in informal angle car parks along both Como Parade East and Como Parade West. Estimates are that up to 45 vehicles are parked along Como Parade West and a 20 vehicles parked along Como Parade East in these informal areas. Vehicles are also parked further along Como Parade East and West parallel to the kerb in areas outside these spots, although there is a mix of 4 and 6 hour car parking spaces along these roads closer to the centre to provide parking opportunities for traders and other longer-term users.

3.3.2 Formalised Commuter car parking proposal

In 2015, VicTrack and Public Transport Victoria developed a concept for 85 spaces beside the railway line - 50 spaces on Como Parade West south of Parkers Road and 35 spaces on Como Parade East opposite Eighth Street. This car parking would also include CCTV, lighting and other safety measures to meet PTV’s requirements for rail commuter car parking. A concept of the car park is included in appendix 1.

Previous advice received from PTV for the February 2017 Council Report is that it did not want to proceed with the 50 spaces on Como Parade West because of the poor pedestrian crossing facilities between the parking spaces and the railway station at the roundabout at Parkers Road and Como Parade West. The cost of providing a relatively small number of remaining spaces (35) on Como Parade East was not considered viable.

The recent upgrade of the pedestrian facilities and the roundabout in the area has reopened discussion around the provision of these car parking spaces. It is recommended to now formally write to PTV seeking construction of these car parking spaces.

3.3.3 Vegetation removal required for car park construction

The PTV proposal requires the removal of 13 shrubs and small trees on VicTrack land along Como Parade West to facilitate construction of the footpath. These should be replaced with similar species adjacent to the works.

Additionally, one tree on Council's road reserve is shown to be removed on the PTV proposal in the opposite Herbert Street and three trees along Como Parade East. Retaining these trees would result in one fewer car parking space on Como Parade West and five fewer spaces on Como Parade East.

4. Conclusion

4.1 Environmental Implications

There are minimal environmental impacts to this decision. The proposed design is sympathetic to existing trees to minimise vegetation removal, with a further 4 trees on Council's road reserve earmarked for retention. Increased commuter car parking may encourage more people to use the train as opposed to driving.

4.2 Social Implications

Provides greater equity of car parking around Parkdale, ensuring more spaces are available for users of the commercial centre.

4.3 Resource Implications

There is minimal impact on Council resources, as the car park would be constructed by the State Government.

4.4 Legal / Risk Implications

The construction of the car park would be subject to approvals to ensure the car park meets appropriate standards for design and access to the road.

Appendices

Appendix 1 - Parkdale Railway Station Commuter Car Parking Concept Design Drawings (Trim No 18/4200) [↓](#)

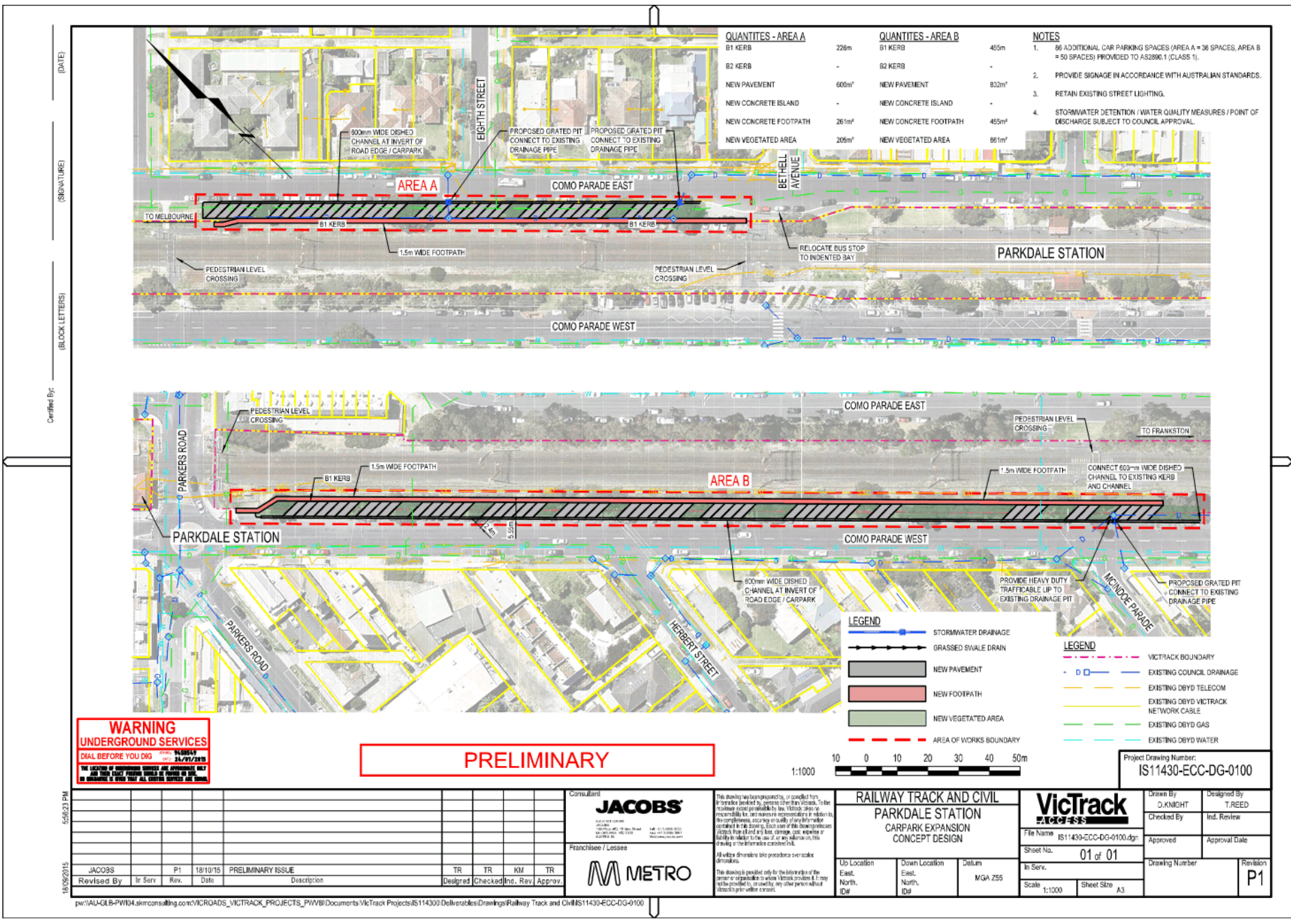
Author/s: Ross Gregory, Manager Traffic and Transport

Reviewed and Approved By: Daniel Freer, General Manager City Assets and Environment

10.3

PARKDALE RAILWAY STATION CAR PARKING

1	Parkdale Railway Station Commuter Car Parking Concept Design Drawings	71
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QUANTITIES - AREA A		QUANTITIES - AREA B	
B1 KERB	226m	B1 KERB	455m
B2 KERB	-	B2 KERB	-
NEW PAVEMENT	600m ²	NEW PAVEMENT	832m ²
NEW CONCRETE ISLAND	-	NEW CONCRETE ISLAND	-
NEW CONCRETE FOOTPATH	261m ²	NEW CONCRETE FOOTPATH	455m ²
NEW VEGETATED AREA	205m ²	NEW VEGETATED AREA	661m ²

- NOTES**
- 96 ADDITIONAL CAR PARKING SPACES (AREA A = 36 SPACES, AREA B = 50 SPACES) PROVIDED TO AS2890.1 (CLASS 1).
 - PROVIDE SIGNAGE IN ACCORDANCE WITH AUSTRALIAN STANDARDS.
 - RETAIN EXISTING STREET LIGHTING.
 - STORMWATER DETENTION / WATER QUALITY MEASURES / POINT OF DISCHARGE SUBJECT TO COUNCIL APPROVAL.

Certified By: (DATE) (SIGNATURE) (BLOCK LETTERS)

WARNING UNDERGROUND SERVICES
 DIAL BEFORE YOU DIG
 THE LOCATION OF UNDERGROUND SERVICES ARE APPROXIMATE ONLY AND THIS DRAWING SHOULD BE VERIFIED BY D.P. AN ENGINEER BEFORE ANY EXCAVATION WORK IS COMMENCED.

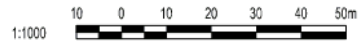
PRELIMINARY

LEGEND

- STORMWATER DRAINAGE
- GRASSED SWALE DRAIN
- NEW PAVEMENT
- NEW FOOTPATH
- NEW VEGETATED AREA
- AREA OF WORKS BOUNDARY

LEGEND

- VICTRACK BOUNDARY
- EXISTING COUNCIL DRAINAGE
- EXISTING DEYD TELECOM
- EXISTING DEYD VICTRACK NETWORK CABLE
- EXISTING DEYD GAS
- EXISTING DEYD WATER



Project Drawing Number:
IS11430-ECC-DG-0100

Revised By	In	Sarr	Rev.	Date	Description	Designed	Checked	Int.	Rev.	Approv.
JACOBS	P1		18/10/15		PRELIMINARY ISSUE	TR	TR	KM	TR	

Consultant
JACOBS
 150 Collins Street, Melbourne VIC 3000
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 Fax: +61 (0)3 9592 9001
 Email: info@jacobs.com.au

Franchisee / Lessee
METRO

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RAILWAY TRACK AND CIVIL
PARKDALE STATION
CARPARK EXPANSION
CONCEPT DESIGN

Up Location: East, North, ID#
 Down Location: East, North, ID#
 Datum: MGA 255

VicTrack
 File Name: IS11430-ECC-DG-0100.dgn
 Sheet No: 01 of 01
 In Serv.:

Drawn By D.KNIGHT	Designed By T.REED
Checked By	Ind. Review
Approved	Approval Date
Drawing Number	Revision P1

11. Corporate Services Reports

Ordinary Meeting of Council

29 January 2018

Agenda Item No: 11.1

ASSEMBLY OF COUNCILLORS RECORD REPORT

Contact Officer: Joanne Creedon, Governance Officer

Purpose of Report

To provide copies of the Assembly of Councillors records in line with Section 80A of the Local Government Act 1989 to support openness and transparency of Governance processes.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council note the contents of this report for the public record.

1. Executive Summary

This report contains records for all meetings defined as an Assembly of Councillors under Section 80A of the Local Government Act 1989, (the Act).

2. Background

The Act requires that Assembly of Councillors records are reported to the next possible meeting of Council. This seeks to promote openness and transparency of Council decision making and to place on public record any declarations of direct or indirect interests by Councillors.

3. Discussion

3.1. Council Plan Alignment

Planned Outcome 5 - Efficient and Innovative Stewardship of the Organisation and Resources

Strategy 5.2 - An organisation with transparent, innovative and robust business and financial processes facilitating strong accountability to the community

The reporting of Assembly of Councillors meets the requirements of the Act and is critical to Strategy 5.3.

3.2. Consultation/Internal Review

Not applicable to this report.

3.3. Operation and Strategic Issues

3.3.1. Legislative Requirements

As prescribed by section 80A of the Act, the written record only needs to be a simple document that records:

- The names of all Councillors and staff at the meeting;
- A list of the matters considered;
- Any conflict of interest disclosed by a Councillor; and
- Whether a Councillor who disclosed a conflict leaves the assembly.

A standard Assembly of Councillors form will be used as the record for the purposes of the Act. These form the appendices to the report. At times, however to avoid duplication, minutes of some meetings may be attached as the record of the Assembly if they include the required information, including disclosures.

Section 80A of the Act requires a Councillor attending an assembly to disclose a conflict of interest and leave the room whilst the matter is being considered.

This requirement is explained in further detail in Practice Note No. 6 Assemblies of Councillors which was authored by Local Government Victoria. This Practice Note advises that unlike Council meetings, it is not necessary for a Councillor to disclose any details of the conflict of interest. It is sufficient to just disclose that the conflict of interest exists and this is all that should be recorded.

The rationale behind this limited requirement is to protect Councillors' privacy. In Council or Special Committee meetings, Councillors have an option under the Act to disclose a conflict of interest in writing to the CEO, which allows for the nature and type of the conflict of interest to remain private. The Act does not provide this option in relation to Assemblies of Councillors and thus Councillors are only required to disclose the existence of a conflict of interest and not the nature and type of interest at an assembly.

4. Conclusion

The report is provided in line with Section 80A of the Act which requires that the record of an assembly must be reported to the next practical Ordinary Meeting of Council and recorded in the minutes of that meeting.

4.1. Environmental Implications

Nil

4.2. Social Implications

Tabling Assembly of Council records supports disclosure and transparency of Council operations.

4.3. Resource Implications

Nil

4.4. Legal / Risk Implications

Reporting Assemblies of Councillors to Council meets the legislative requirement contained in section 80A of the Act.

Appendices

Appendix 1 - Assembly of Councillors Record - Planning Consultation Meeting - 11
January 2018 (Trim No 18/5667) [↓](#)

Appendix 2 - Assembly of Councillors Record - Strategic Councillor Information Session -
22 January 2018 (Trim No 18/9914) [↓](#)

Author/s: Joanne Creedon, Governance Officer

Reviewed and Approved By: Angela Granter, Acting Manager Governance

Paul Franklin, General Manager Corporate Services

11.1

ASSEMBLY OF COUNCILLORS RECORD REPORT

1	Assembly of Councillors Record - Planning Consultation Meeting - 11 January 2018	81
2	Assembly of Councillors Record - Strategic Councillor Information Session - 22 January 2018	85

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (iii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Assembly details:

Date: Thursday 11 January 2018 **Time:** 5pm

Assembly Location: 1230 Nepean Highway, Cheltenham, VIC 3192.

Assembly Reason: Planning Consultation Meeting (KP 832/2017 - Bay Trail, Kitchener Street (Mentone Life Saving Club) to Rennison Street, Parkdale.)

Attendees:

Councillor/s:

Mayor Cr Steve Staikos
Cr Tamsin Bearsley
Cr Ron Brownlees
Cr Geoff Gledhill
Cr Georgina Oxley
Cr Rosemary West

Officer/s:

Paul Franklin, General Manager Corporate Services
Jonathan Guttmann, General Manager Planning and Development
Ross Gregory, Manager Traffic and Transport
Megan O'Halloran, Manager Communications and Community Relations
Jaclyn Murdoch, Team Leader - Planning Appeals and Compliance
Amy Lin, Principal Statutory Planner
Adam Stark, Team Leader - Statutory Planning
Jennifer Roche Team Leader Statutory Planning

Apologies:

Nil

Matter/s Discussed:

1. Welcome and introductions
2. Conflicts of interest
3. Purpose of Planning Consultation Meeting
4. Ground Rules
5. Introduction of Proposal
6. Discussion of Grounds of Objections
7. Permit Triggers
 - i. Native vegetation removal
 - ii. Alteration of access to a Road Zone Category 1
 - iii. Other issues
8. Moving forward – planning process from here





Assembly of Councillors Record

This Form MUST be completed by;

- (i) The appropriate attending Council Officer or;
- (iii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Conflict of Interest Disclosures:

Did senior officer present ask for disclosure of Conflicts of Interest?

Yes

Councillor Disclosures: (refer 2 over page).

Nil

Record if a Councillor left the meeting during the discussion.

N/A

Officer Disclosures: (refer 4 over page)

Nil

Completed by: Paul Franklin

Date: 11 January 2018



Assembly of Councillors Record - Any record of an Assembly of Councillors is reported at next practicable Council meeting and recorded in the Minutes.

Requirements and explanation:

1. Section 80A(1) and (2) Officer Requirements (re Written Record to be made of disclosure of Conflicts of Interest):

Section 80A(1) and (2) of the Local Government Act 1989, stipulates:

- "(1) At an assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of:
- (a) the names of all Councillors and members of Council staff attending,
 - (b) the matters considered,
 - (c) any conflict of interest disclosures made by a Councillor attending under subsection (3),
 - (d) whether a Councillor who has disclosed a conflict of interest as required by subsection (3) leaves the assembly."
- (2) The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable-
- (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting."

2. Section 80A(3) and (4) Councillor Requirements (re Conflict of Interest):

Section 80A(3) and (4) of the Local Government Act 1989, stipulates:

- "(3) If a Councillor attending an assembly of Councillors knows, or would reasonably be expected to know, that a matter being considered by the assembly is a matter that, were the matter to be considered and decided by Council, the Councillor would have to disclose a conflict of interest under section 79, the Councillor must, at the time set out in subsection (4), disclose to the assembly that he or she has a conflict of interest and leave the assembly whilst the matter is being considered by the assembly. Penalty: 120 penalty units.
- (4) A Councillor must disclose the conflict of interest either-
- (a) immediately before the matter in relation to which the Councillor has a conflict of interest is considered; or
 - (b) if the Councillor realises that he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware that he or she has a conflict of interest."

3. Section 3(1) definition:

"**Assembly of Councillors**" (however titled) means a planned or scheduled meeting of at least five Councillors and one member of Council staff, or an advisory committee of the Council where one or more Councillors are present which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or Committee; or

but does not include a meeting of the Council, a Special Committee of the Council, a club, association, peak body, political party or other organisation."

Brief Explanation:

Some examples of an *Assembly of Councillors* will include:-

- Meeting / briefing of five Ward Councillors;
- Advisory committee or Village Committee Meeting where 1 or more Councillor is present
- Other Councillor briefing sessions;
- Budget discussions;
- Workshops re key Council priorities;
- Site inspections / preliminary planning conferences;

providing **at least five Councillors and one Council Staff member is present** and the matter/s considered are intended **or likely to be** subject of a future decision by the Council **OR** an officer decision under delegated authority.

As a matter of good practice, it would be considered exceptional not to deem any scheduled / planned meeting of five or more Councillors and an officer/s as an Assembly of Councillors. If you require further clarification, please call the Governance team.

4. Section 80B Officer Requirements (re Disclosure of Conflicts of Interest):

A member of Council staff who has a conflict of interest in a matter in which they also have delegated power, duty or function must:

- not exercise the power or discharge the duty or function; and
- disclose the type of interest and the nature of the interest to the Chief Executive Officer, in writing, as soon as he or she becomes aware of the conflict of interest in the matter, including those situations when the Officer is exercising a statutory power or duty of the Chief Executive Officer.

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Assembly details:

Date: 22 January 2018

Time: 5.45pm

Assembly Location: 1230 Nepean Highway Cheltenham

Assembly Reason: Strategic Councillor Information Session

Attendees:

Councillors

Cr Steve Staikos (Mayor)
 Cr Tamsin Bearsley
 Cr Tamara Barth (arrived at 6.11pm)
 Cr Ron Brownlees OAM
 Cr Georgina Oxley
 Cr Rosemary West OAM

Officers

John Nevins, Chief Executive Officer
 Mauro Bolin, General Manager Community Sustainability
 Paul Franklin, General Manager Corporate Services
 Daniel Freer, General Manager City Assets and Environment
 Jonathan Guttman, General Manager Planning and Development
 Megan O'Halloran, Manager Communications & Community Relations
 Angela Granter, Acting Manager Governance
 Joanne Creedon, Governance Officer
 Ian Nice, Manager City Development
 Jaclyn Murdoch, Team Leader - Planning Appeals and Compliance
 Steve Lewis, Manager Community Buildings
 Fiona Baxter, Senior Facilities Development Planning Coordinator

Apologies

Cr David Eden
 Cr Geoff Gledhill
 Cr George Hua

Assembly of Councillors Record

This Form MUST be completed by:

- (i) The appropriate attending Council Officer or;
- (ii) Chairperson of any Council Advisory Committee where there is no Council Officer present and returned IMMEDIATELY to the Manager Governance for filing.

Matter/s Discussed:

1. Apologies
2. Declaration by Councillors, Officers and Contractors of any Conflict of Interest
3. Notes of CIS of 4 December 2017
4. Planning Committee Agenda Review
5. KP16/990 - 40 Golden Avenue Bonbeach - VCAT amended position sought
6. Notes - Public Spaces and Environment Advisory Committee - 30 November 2017
7. Notes - Community Safety Advisory Committee Meeting - 15 November 2017
8. Notes - Business and Economic Development Advisory Committee Meeting - 16 November 2017
9. CON-17/147 - Award of Contract for Supply of Electricity for Unmetered Public Lighting (MAV EC8310-2018)
10. CON-17/124 - Rene Anderson Complex (Carrum) - Upgrade Works - Award of Contract
11. CON-17/61 - Award of Contract for Kinross Avenue, Edithvale - Drainage Upgrade - Stage 3 Pumping Station and Connection to Main Drain
12. Patterson Lakes Tennis Club - Synthetic Grass Renewal
13. Proposed Redevelopment of Harold Box Hall, Dingley
14. Parkdale Railway Station Car Parking
15. 1230 Nepean Highway - Proposed Works to Oakleigh Room
16. Response to NOM 50/2017: Cr Oxley Legal Advice - November 2017
17. Draft Agenda - Ordinary Meeting of Council
18. Invitations
19. Special Meeting of Council

Conflict of Interest Disclosures:

Did senior officer present ask for disclosure of Conflicts of Interest?

Yes

Councillor Disclosures: (refer 2 over page).

Nil

Record if a Councillor left the meeting during the discussion.

Nil

Officer Disclosures: (refer 4 over page)

Completed by: Joanne Creedon

Date: 22/01/2018

Assembly of Councillors Record - Any record of an Assembly of Councillors is reported at next practicable Council meeting and recorded in the Minutes.

Requirements and explanation:

1. Section 80A(1) and (2) Officer Requirements (re Written Record to be made of disclosure of Conflicts of Interest):

Section 80A(1) and (2) of the Local Government Act 1989, stipulates:

- "(1) At an assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of:
- (a) the names of all Councillors and members of Council staff attending,
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 - (c) any conflict of interest disclosures made by a Councillor attending under subsection (3),
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- (2) The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable-
- (a) reported at an ordinary meeting of the Council; and
 - (b) incorporated in the minutes of that Council meeting."

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Section 80A(3) and (4) of the Local Government Act 1989, stipulates:

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- (4) A Councillor must disclose the conflict of interest either-
- (a) immediately before the matter in relation to which the Councillor has a conflict of interest is considered; or
 - (b) if the Councillor realises that he or she has a conflict of interest after consideration of the matter has begun, as soon as the Councillor becomes aware that he or she has a conflict of interest."

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- the subject of a decision of the Council; or
- subject to the exercise of a function, duty or power of the Council that has been delegated to a person or Committee; or

but does not include a meeting of the Council, a Special Committee of the Council, a club, association, peak body, political party or other organisation."

Brief Explanation:

Some examples of an *Assembly of Councillors* will include:-

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- Advisory committee or Village Committee Meeting where 1 or more Councillor is present
- Other Councillor briefing sessions;
- Budget discussions;
- Workshops re key Council priorities;
- Site inspections / preliminary planning conferences;

providing **at least five Councillors and one Council Staff member is present** and the matter/s considered are intended **or likely to be** subject of a future decision by the Council **OR** an officer decision under delegated authority.

As a matter of good practice, it would be considered exceptional not to deem any scheduled / planned meeting of five or more Councillors and an officer/s as an Assembly of Councillors. If you require further clarification, please call the Governance team.

4. Section 80B Officer Requirements (re Disclosure of Conflicts of Interest):

A member of Council staff who has a conflict of interest in a matter in which they also have delegated power, duty or function must:

- not exercise the power or discharge the duty or function; and
- disclose the type of interest and the nature of the interest to the Chief Executive Officer, in writing, as soon as he or she becomes aware of the conflict of interest in the matter, including those situations when the Officer is exercising a statutory power or duty of the Chief Executive Officer.

Ordinary Meeting of Council

29 January 2018

Agenda Item No: 11.2

QUICK RESPONSE GRANTS

Contact Officer: Joanne Creedon, Governance Officer

Purpose of Report

To seek Council's consideration of Quick Response Grant applications received.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council approve the following grant applications:

- Kingston Residents Association (subject to written confirmation that the newsletter will not promote activities that are contrary to a Council decision or policy) - \$500.00
- Kingston and Hawthorn Cricket Club - \$900.00
- The Miranda Foundation - \$500.00
- Mythri Social and Cultural Association of Australia (subject to acquittal of July 2017 Quick Response Grant) - \$500.00

That Council not approve the following grant applications:

- St Bede's College – Propulsion
- St Bede's and Mentone Tigers Amateur Football Club

1. Executive Summary

The Quick Response Grants Program gives individuals and community groups the opportunity to apply for small grants to help them achieve their goals and ambitions.

This Program responds to the community's need for a form of grant that is flexible and efficient in terms of the time between application and approval and applies to smaller amounts of funding to a maximum of \$2,000.00.

Quick Response Grants are a category under Council's Community Grants Program.

2. Background

In November 2015 Council adopted the Quick Response Grants Program and Guidelines. Grant applications are checked for eligibility in line with a set of criteria outlined in the Guidelines. An application must be submitted to Council and considered for approval at an Ordinary Meeting of Council.

Any not-for-profit group, school or community organisation providing services within the City of Kingston may apply.

Individuals must be a resident of the City of Kingston and participating in an activity in an unpaid capacity and not as a requirement of any formal course of study or of their employment. Individuals can apply for a grant to assist them to participate in a sporting, educational, recreational or cultural activity; other pursuit of a personal development nature; or who is in needing circumstances.

Community groups can apply for a grant to assist with the provision of a service, program or activity used by or of benefit to Kingston residents.

3. Discussion

3.1. Council Plan Alignment

Goal 3: Our connected, inclusive, healthy and learning community
Direction 3.4 Promote an active, healthy and involved community life

3.2. Operation and Strategic Issues

3.2.1. Assessment of Application Criteria

Applications for Quick Response Grants are assessed against the criteria outlined in the guidelines as follows:

- Does the proposed activity/event/project support the delivery of one or more of Council Plan strategic goals?
- Does the proposed activity/event/project benefit the City of Kingston residents?
- Has the applicant demonstrated a clear need for funds?
- If the applicant is an organisation, that it is a not-for-profit and has a bank account in the name of organisation.
- If the applicant is an organisation, are funds needed at short notice or can they wait for the Annual Grants program?
- Can the project be funded under any other Council grant program?

**City of Kingston
Ordinary Meeting of Council**

Agenda

29 January 2018

4. Applications

Name:	Kingston Residents Association	
Amount requested:	\$2000.00	
Description of Project/Event:	Publication and distribution of Kingston Residents Association annual newsletter.	
How the funds will be used:	To cover the costs of publication and distribution of Kingston Residents Association annual newsletter across Kingston.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The activity/event/project supports one or more of the Council Plan strategic goals • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant is an individual or not for profit organisation • Funds are needed at short notice • The project cannot be funded under any other Council Grant program 		 ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
Nil		
Officer Comment:		
<p>This application meets the assessment criteria, however a reduced grant is recommended to allow opportunities for other individuals or groups to access grant funds.</p> <p>A grant of \$500.00 is recommended subject to written confirmation that the newsletter will not promote activities that are contrary to a Council decision or policy.</p>		

Name:	Kingston and Hawthorn Cricket Club	
Amount requested:	\$1800.00	
Description of Project/Event:	Purchase of a roller to assist volunteers in laying and bringing up of covers on turf wickets.	
How the funds will be used:	Funds will towards the purchase of the roller.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The activity/event/project supports one or more of the Council Plan strategic goals • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant is an individual or not for profit organisation • Funds are needed at short notice • The project cannot be funded under any other Council Grant program 		 ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
2016/17 Annual Community Grants Program \$3850		
Officer Comment:		
<p>This application meets the assessment criteria however a reduced grant is recommended to allow opportunities for other individuals or groups to access grant funds.</p> <p>A grant of \$900.00 is recommended.</p>		

**City of Kingston
Ordinary Meeting of Council**

Agenda

29 January 2018

Name:	Mythri Social and Cultural Association of Australia	
Amount requested:	\$1500.00	
Description of Project/Event:	The aim of the project is to form a children's sports club for approximately 50 children who are members of the association to participate in an indoor sports program.	
How the funds will be used:	The fund will be used for Training the children, paying the court hire fees, buying sport gear and gifts and trophy's for competitions.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The activity/event/project supports one or more of the Council Plan strategic goals • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant is an individual or not for profit organisation • Funds are needed at short notice • The project cannot be funded under any other Council Grant program 		 ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
2016/17 Quick Response Grant \$200		
2016/17 Annual Community Grant \$1500		
2017/18 Quick Response Grant \$500 (awaiting acquittal)		
Officer Comment:		
This application meets the assessment criteria, however a reduced grant is recommended to allow opportunities for other individuals or groups to access grant funds.		
A grant of \$500.00 is recommended subject to acquittal of previous Quick Response Grant approved in July 2017.		

Name:	St Bede's College – Propulsion	
Amount requested:	\$2000.00	
Description of Project/Event:	Participation in the F1 in Schools STEM Challenge is a globally acclaimed competition aimed at students aged eleven to nineteen. The competition requires students to design, build and race miniature Formula	
How the funds will be used:	The funds from this grant will be put towards the manufacturing of the car along with the construction of the Trade display which is used to present both our team and sponsors.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The activity/event/project supports one or more of the Council Plan strategic goals • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant is an individual or not for profit organisation • Funds are needed at short notice • The project cannot be funded under any other Council Grant program 		 ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
2016/17 - School Development Award \$212.52		
Officer Comment:		
This application meets the assessment selection criteria however it is not recommended for approval as the activity outcome is confined to this school and is ineligible for funding in accordance with clause 9.1 of the Community Grants Policy.		

**City of Kingston
Ordinary Meeting of Council**

Agenda

29 January 2018

Name:	St Bedes Mentone Tigers Amateur Football Club	
Amount requested:	\$979.00	
Description of Project/Event:	Replacement Flagpole at the Mentone Oval enabling flying of the Australian Flag on Match Days and other Official Functions.	
How the funds will be used:	Purchase and installation of the new flagpole.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The activity/event/project supports one or more of the Council Plan strategic goals • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant is an individual or not for profit organisation • Funds are needed at short notice • The project cannot be funded under any other Council Grant program 		<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
2017/18 – Quick Response Grant \$1000.00		
2017/18 – Quick Response Grant \$1000.00		
Officer Comment:		
This application meets the assessment criteria however is not recommended for approval as the club has already received the maximum allowable funding of \$2000 from the Quick Response program in the current financial year.		

Name:	The Miranda Foundation	
Amount requested:	\$2000.00	
Description of Project/Event:	The Biggest Playdate is an annual event, in its third consecutive year, run by the Miranda Foundation in support of Monash Children's Hospital. This year's event will be held on Saturday 24th March at St Joseph's School Chelsea from 11-3pm and will feature rides, games, mini golf, face painting, farm animals, food and a range of characters and entertainment.	
How the funds will be used:	The grant will be used to fund rides, attractions and entertainment for the day as well as to purchase supplies for the food stalls.	
Assessment Criteria:		
<ul style="list-style-type: none"> • The activity/event/project supports one or more of the Council Plan strategic goals • The activity/event/project benefits the City of Kingston residents • The applicant has demonstrated a clear need for funds • The applicant is an individual or not for profit organisation • Funds are needed at short notice • The project cannot be funded under any other Council Grant program 		<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓
Grants received in current or last financial year		
2016/17 Quick Response Grant - \$500		
Officer Comment:		
This application meets the assessment criteria, however a reduced grant is recommended to allow opportunities for other individuals or groups to access grant funds.		
A grant of \$500.00 is recommended.		

5. Conclusion

The grant applications in this report have been assessed according to the assessment criteria approved by Council in the Quick Response Guidelines.

5.1. Environmental Implications

Not applicable to this report.

5.2. Social Implications

The allocation of Quick Response Grants allows for Council to provide funds on a small scale to groups and individuals or towards projects or events that are consistent with Council's strategic directions and of benefit to Kingston's residents and community.

5.3. Resource Implications

Funds for Quick Response Grants are allocated by Council through its annual budget process.

5.4. Legal / Risk Implications

Not applicable to this report.

Appendices

- Appendix 1 - Quick Response Grant Application - Q50118 - Kingston Residents Association (Trim No 18/579) [↓](#)
- Appendix 2 - Quick Response Grant Application - QRG10118 - Kingston Hawthorn Cricket Club (Trim No 18/562) [↓](#)
- Appendix 3 - Quick Response Grant Application - QRG30118 - Mythri Social and Cultural Association of Australia (Trim No 18/568) [↓](#)
- Appendix 4 - Quick Response Grant Application - QRG20118 - St Bedes College (Trim No 18/564) [↓](#)
- Appendix 5 - Quick Response Grant Application - QRG60118 - St Bedes Mentone AFC (Trim No 18/5684) [↓](#)
- Appendix 6 - Quick Response Grant Application - QRG70118 - The Miranda Foundation (Trim No 18/5677) [↓](#)

Author/s: Joanne Creedon, Governance Officer
Reviewed and Approved By: Angela Granter, Acting Manager Governance
Paul Franklin, General Manager Corporate Services

11.2

QUICK RESPONSE GRANTS

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6	Quick Response Grant Application - QRG70118 - The Miranda Foundation	123

Quick Response Grants Application Form

Form Preview

Applicant Details

* indicates a required field.

Applicant *

Individual Organisation

Organisation Name

KINGSTON RESIDENTS ASSOCIATION.

Title First Name Last Name

MRS JUDITH (JUDY) WILKS.

CITY OF KINGSTON!

11 DEC 2017

- PERMANENT
- 1 - 2 YEARS
- 3 - 10 YEARS
- 11 - 35 YEARS

Contact Person 1 *

Title First Name Last Name

MRS JUDITH (JUDY) WILKS.

Contact Person 1 Primary Address *

Address

[Redacted Address]

Suburb State Postcode

[Redacted Suburb, State, Postcode]

Contact Person 1 Primary Phone Number *

[Redacted Phone Number]

Contact Person 1 Primary Email *

[Redacted Email]

Type of organisation *

- Not-for-profit
- School
- Community Group
- Individual

Activity Description

TO PUBLISH AND DISTRIBUTE AN ANNUAL NEWSLETTER IN EARLY 2018.

Short project description *

A FOUR PAGE NEWSLETTER THAT WILL GIVE AN OVERVIEW OF THE CIVIC ACTIVITIES IN KINGSTON. THESE ACTIVITIES WILL BE OF SPECIAL INTEREST TO RESIDENTS, ENHANCE THEIR UNDERSTANDING OF CURRENT ISSUES AND ENCOURAGE THEM TO BE RESPONSIVE AND ENGAGED. (COUNCIL PLAN, STRATEGIC GOAL ③) ALIGNS WITH THIS NEWSLETTERS INTENTION.

Provide a short description of your project/activity/event

Location of Project *

ACROSS THE KINGSTON MUNICIPALITY, AS FAR AS FUNDS ALLOW.

What is the location of your activity/project/event?

Who will benefit from the project? *

KINGSTON RESIDENTS.

Describe how the proposed activity/event/project benefits City of Kingston residents

Total project cost *

\$ 2000.00.

Must be a dollar amount

Quick Response Grants Application Form

Form Preview

Amount requested * \$2000.00
Must be a dollar amount

When are the funds required? * EARLY IN THE NEW YEAR - 2018. (FEBRUARY/MARCH)
Must be a date

Please attach any supporting information Attach a file:
A COPY OF A PREVIOUSLY PUBLISHED K.R.A. NEWSLETTER.

For example, references, images or annual reports

Budget Details

Have any other funds been raised? * Yes
No

If yes, how much? \$1,344.09
Must be a dollar amount

How were the funds raised? * A SAUSAGE SIZZLE AT CHELSEA SAFEWAY, (JANUARY 2017)

Has you received any funding from Kingston City Council for this project? No
Yes

If yes, how much? \$ / N/A.
Must be a dollar amount

If yes, when did you receive the funding? / N/A.
Must be a date

Applicant Bank Details

Does your organisation have a bank account? Yes
No

Bank Name [REDACTED]

Bank BSB [REDACTED]

Bank Account Number [REDACTED]

If you would prefer payment by cheque, who should this be made out to? N/A /
If you are an individual under 18 and are successful in being awarded a grant, please provide the name of a parent or guardian as the cheque will be made out in their name.

Privacy Statement

Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes.

Quick Response Grants Application Form

Form Preview

Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer. A full copy of our Privacy Policy may be obtained from the Kingston website: <http://www.kingston.vic.gov.au/Your-Council/Governance/Privacy> or from one of our Customer Service Centres.

Declaration

I have read and understood the Quick Response Grants Guidelines.

I agree that the information in this application and the attachments is, to the best of my knowledge, true and correct. I shall notify Kingston City Council of any changes to this information or circumstances that may affect this application. I understand that this is an application only and may not necessarily result in funding approval.

Name

JUDITH (JUDY) WILKS.

Judith F. Wilks

Position held (if applicable)

VICE PRESIDENT OF KINGSTON RESIDENTS ASSOCIATION.

Date

MONDAY 11th DECEMBER 2017.

Must be a date

Declaration

Please tick to agree with the Declaration

Please review your application and ensure all fields marked with an * are completed.

NOTE: when you submit your application you will receive an email confirming this. A PDF copy of your application will be attached to the email.

*** IF YOU DO NOT RECEIVE AN EMAIL YOUR APPLICATION HAS NOT BEEN SUBMITTED.**

Have been asked to do this application manually because I was not able to log in successfully with my username and password.

Judith F. Wilks

Kingston Residents Association Inc

President: Maureen Lim | Telephone: 0431 485 914 | Email: kingston.residents.assoc@gmail.com

Thank you for taking the time to read KRA's first newsletter. We plan to distribute a community newsletter once every two months, which you can access via our Facebook or by subscribing to our email.

KRA is an incorporated body and our Charter is: We stand up with residents and other organisations within the City of Kingston to get a better outcome for all concerned.

As KRA members and supporters, we understand that we can achieve more as a team than as individuals.

KRA is now one year old and has already partnered with the community on a number of occasions to achieve better outcomes. No matter how big the challenge or how small the issue may seem, we will always give it a go.

We are now covering all three Wards of Kingston, South, North and Centre and are standing with residents and organisations on issues that will have a future impact on the where they live and work.

What's next?

KRA is organising a protest rally for Monday 18th November at 9.30am in front of the Patterson Lakes Community Centre (behind the library).

The State Government is holding their Community Cabinet Meeting there and it is the perfect opportunity to get the message through to both the Premier and the Planning Minister that concrete crushers are not welcome in the Kingston Green Wedge.

We need to get the opposing view through to our parliamentarians as quickly as possible so that our Green Wedge is not up for grabs as a waste management hub. Come and make a stand with us.

We have been overwhelmed in the generosity of our Ward Councillors who have given us Ward funds to get up and running. However, we have no intention of relying solely on these funds for our future income so our first breakthrough into fund raising is a sausage sizzle at Woolworths on Saturday the 23rd November. We hope you can come and join us.

For the 2014 Council Budget:

KRA this month will be sending in two submissions for consideration in the next Budget.

1. to get the next stage of the Thames Promenade Upgrade in Chelsea Heights.
2. to gain differential rates for the Retirement Villages of Kingston

Advocating for a "No U Turn" in Patterson Lakes

In Gladesville Boulevard, Patterson Lakes, the residents were desperate to get a "NO U Turn" sign just down from the Patterson Lakes Primary School. This is located near the entrance/exit to Gladesville Boulevard of the new Coles Supermarket.

Instead of going around the roundabout at Thompsons Road, drivers were coming out of the Coles carpark and doing a dangerous U Turn situated directly in front of the Illawong Retirement Village driveway.

Just up from the driveway is where the school bus parked to let children on and off. It was a recipe for disaster and there were several near misses that had been reported.

KRA took this issue up on behalf of the community and met with the Council officers and came to a conclusion that a "NO U Turn" could reduce the risk to the community.

Thames Promenade safety improvements in Chelsea Heights

Some 15 years ago, the residents of Chelsea Heights were promised an upgrade of Thames Promenade which was badly needed. Ten years ago the first stage nearly came off but one councillor diverted the funds to another project.

KRA found out that the Thames Promenade was back on the list but was advised by those who knew that something would have to happen to bring it up to the top 3 for consideration. KRA good to work and held public meetings, put out fliers to residents, wrote news releases and letters to the local papers, sent in a submission to the Budget, visited schools, kindergartens, community centres and shops and door knocked residents.

KRA continued to lobby councillors to make sure they knew how important this issue was to our community and to ensure it would not be overlooked in the 2013 Budget. The President was able to speak to the Council at the Draft Budget Meeting and the effort proved successful. It was a great example of what we can achieve if we unite together as a community.

The first stage has now been commenced and the roundabout at Fifth Avenue and the upgrade of the drainage have been completed. The school crossing lights will be next. But KRA cannot become complacent. There is still a lot to do as the upgrade goes from Wells Road to Station Street and is necessary as the traffic increasing at an incredible rate every year. KRA will be submitting again to the Draft Budget for 2014 for the next stage of the upgrade.

Chelsea Holiday Park residents get a post box

The residents of the Chelsea Holiday Park asked KRA for assistance to get a mailbox for the Park. The residents are ageing and the park is now a quasi-retirement village. The distance to postal services had become a problem, especially for those on walking aids but also the safety was a factor. If a resident fell or became distressed so long as they were inside the park someone would tender aid within minutes.

However, outside the park it was a different story as they would be passed by. KRA was warned that this task was impossible as Australia Post is immovable regardless of the reason. Nevertheless with persistence, belief it could be done and a wait of 6 months, the mailbox arrived much to the delight of the residents. With this success in mind, the resident committee chairperson went forward and gained permission from Australia Post for the kiosk to sell stamps of all denominations. What a great outcome for the Park residents.



One of KRA's early community battles

The first VCAT Hearing KRA took on was the 44 First Avenue where KRA stood with the Friends of the Edithvale/Seaford Wetlands to see if the last of the flood plains in Chelsea Heights could be saved. KRA door knocked and letterboxed our community, as well as hosting a public meeting.

A petition was taken and presented to Council. KRA was instrumental in assisting The Friends to obtain the services of Environment Victoria in the ensuing battle at the Planning Panel. Expert evidence was challenged and KRA's expert was able to show the great value in retaining a flood plain. At the end of the day resident's opinions do not seem to count in the battle against developers. KRA is now part of an advisory committee in seeking the best outcome for the 60% of the land which has been transferred to Melbourne Water.

Kingston Residents Association Inc

President: Maureen Lim | Telephone: 0431 485 914 | Email: kingston.residents.assoc@gmail.com

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Just up from the driveway is where the school bus parked to let children on and off. It was a recipe for disaster and there were several near misses that had been reported.

KRA took this issue up on behalf of the community and met with the Council officers and came to a conclusion that a "NO U Turn" could reduce the risk to the community.

Concrete Crusher in Green Wedge

The current operator of the landfill in Heatherton (DELTA) has applied to build a concrete crusher at 91-185 Kingston Road. The site is actually earmarked to be parkland as it is transition land under the Kingston Chain of Parks. At present, the land is subject to Special Use 2 Zone and any applications like this could be stopped by Kingston Council transferring Special Use 2 Zone to Green Wedge A Zone.

Under the Green Wedge A Zone any such activity is prohibited. The residents have waited patiently for many years for the dirty, odorous, unsightly uses to be gone and replaced with parks and recreational facilities. The concrete crusher will pose a serious risk to health due to dangerous concrete dust generated by the operation. The site is close to a primary school, pristine nurseries, the Kingston Heath Golf Club and residential properties. If this application is approved it contravenes the green wedge protection measures in the Planning Scheme and the recommendations in the Kingston Green Wedge Plan. It will have a detrimental impact on the amenity of the area because of the noise, activity, extra traffic and dust and it will fly in the face of the overwhelming community support for the Kingston Green Wedge to be used for public recreational use and protected against offensive industries.

DELTA's current landfill permit requires that they rehabilitate this site. However Delta is now asking Council to approve the concrete crusher so they can finance this rehabilitation. KRA are objecting to this application and if necessary will continue objecting through to VCAT. Industrial uses should be operated in Industrial Zones.

Edithvale Lifesaving Club ramp upgrade

During last winter a woman with a disability fell while walking down the ramp at the Edithvale Life Saving Club. This fall caused her to be hospitalised and she had to have ongoing treatment over many months. The Council was alerted but after several months nothing happened. She asked KRA to assist so that no one else would be injured like her.

The Council officers of several departments were contacted but nothing seemed to bring a conclusive reaction. Finally by chance talking to a totally different department, the problem was discovered that between Maintenance and Parks no one could determine who should take responsibility. This illumination brought the matter to ahead swiftly and Parks agreed to a site inspection.

In no more than 5 minutes, the Manager and Engineer established the ramp had been made of reconstituted plastic that in time loses its grip and becomes slippery, especially when wet or frosty. Within a couple of months the ramp was completely rebuilt and a shower for swimmers was installed as an extra bonus.



We stand up with residents and other organisations within the City of Kingston to get a better outcome for all concerned.

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG10118 From Kingston Hawthorn Cricket Club

Applicant Details

* indicates a required field

Applicant *	Kingston Hawthorn Cricket Club
Contact Person 1 *	Mr Gregory McLeod
Contact Person 1 Primary Address *	[REDACTED]
Contact Person 1 Primary Phone Number *	[REDACTED]
Contact Person 1 Alternative Phone Number	[REDACTED] Must be an Australian phone number
Contact Person 1 Primary Email *	[REDACTED]
Type of organisation *	<input checked="" type="radio"/> Not-for-profit <input type="radio"/> School <input type="radio"/> Community Group <input type="radio"/> Individual

Activity Description

Short project description *	<p>As the cricket club's volunteers get older we need assistance in the laying and bringing up of the covers on the turf wickets. After thorough investigation we have found that there is a roller available that will allow us to easily roll out, roll up and store the large covers and therefore extending the volunteer life of personnel.</p> <p>Provide a short description of your project/activity/event</p>
Location of Project *	<p>Walter Galt Reserve 41 Victoria street Parkdale Vic 3195</p> <p>What is the location of your activity/project/event?</p>
Who will benefit from the project? *	<p>Our volunteer base who 3-4 times a week a required to lay and bring up the covers on our wickets</p> <p>Describe how the proposed activity/event/project benefits City of Kingston residents</p>
Total project cost *	<p>\$3,226.30</p> <p>Must be a dollar amount</p>
Amount requested *	<p>\$1,800.00</p> <p>Must be a dollar amount and no more than 2000</p>

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG10118 From Kingston Hawthorn Cricket Club

When are the funds required? *

15/12/2017
Must be a date

What will the funds be used for? *

To purchase the rollers for the assistance
Describe how the funds will be spent

Please attach any supporting information

Filename Kingston hawthorn CC #1 quote Nov 2017 (2).xls
File size 50.5 kB
For example, references, images or annual reports

Budget Details

Have any other funds been raised? *

Yes
 No

If yes, how much?

\$1,400.00
Must be a dollar amount

How were the funds raised?

General Revenue of the club

Has you received any funding from Kingston City Council for this project?

Yes
 No

If yes, how much?

Must be a dollar amount

If yes, when did you receive the funding?

Must be a date

Applicant Bank Details

Does your organisation have a bank account?

Yes
 No

Bank Name

██████████

Bank BSB

██████

Bank Account Number

██████████

If you would prefer payment by cheque, who should this be made out to?

If you are an individual under 18 and are successful in being awarded a grant, please provide the name of a parent or guardian as the cheque will be made out in their name.

Privacy Statement

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG10118 From Kingston Hawthorn Cricket Club

Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes.

Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer. A full copy of our Privacy Policy may be obtained from the Kingston website: <http://www.kingston.vic.gov.au/Contact-Us/Privacy> or from one of our Customer Service Centres.

Declaration

I have read and understood the Quick Response Grants Guidelines.

I agree that the information in this application and the attachments is, to the best of my knowledge, true and correct. I shall notify Kingston City Council of any changes to this information or circumstances that may affect this application. I understand that this is an application only and may not necessarily result in funding approval.

Name Gregory McLeod

Position held (if applicable) Grants Officer

Date 29/11/2017
Must be a date

Declaration Please tick to agree with the Declaration

Please review your application and ensure all fields marked with an * are completed.

NOTE: when you submit your application you will receive an email confirming this. A PDF copy of your application will be attached to the email.

IF YOU DO NOT RECEIVE AN EMAIL YOUR APPLICATION HAS NOT BEEN SUBMITTED.

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG30118 From Mythri Social and Cultural Association of Australia

Applicant Details

* indicates a required field

Applicant *	Mythri Social and Cultural Association of Australia
Contact Person 1 *	Mr John Pereira
Contact Person 1 Primary Address *	[REDACTED]
Contact Person 1 Primary Phone Number *	[REDACTED]
Contact Person 1 Alternative Phone Number	[REDACTED] Must be an Australian phone number
Contact Person 1 Primary Email *	Mythriaustrlia@gmail.com
Type of organisation *	<input checked="" type="radio"/> Not-for-profit <input type="radio"/> School <input type="radio"/> Community Group <input type="radio"/> Individual

Activity Description

Short project description *	<p>Our project will form a kid's sports club. We have around fifty kids that will be participating in this indoor sports program. The sports will include like badminton, table tennis and billiards. We have noticed that most children in this generation are always on their technological devices, so we want to take away some of this screen and replace with this weekly sports training program where all the kids can have great time! There will also be a prize and trophy at the end of the year for the kids who win at the end of the year</p> <p>Provide a short description of your project/activity/event</p>
Location of Project *	<p>Pro fit batminton</p> <p>What is the location of your activity/project/event?</p>
Who will benefit from the project? *	<p>The kids in 'Mythri Social and Cultural Association' will benefit from this weekly sports program because it is better for them to do sports than just stuck on the iPad at home. The kids are going to get healthier and stronger along with some entertainment. Learning a sport could be useful and they will spend much more time off the screen and a lot of time outside in the sun.</p>

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG30118 From Mythri Social and Cultural Association of Australia

Describe how the proposed activity/event/project benefits City of Kingston residents

Total project cost *

\$2,000.00
Must be a dollar amount

Amount requested *

\$1,500.00
Must be a dollar amount and no more than 2000

When are the funds required? *

10/01/2018
Must be a date

What will the funds be used for? *

The fund will be used for Training the kids, paying the court, buying sport gears, gifts and trophy's competition.
Describe how the funds will be spent

Please attach any supporting information

Filename	2E97071F-99EE-4D2A-9C90-DOCFE0F89FF6.jpeg
File size	825.0 kB
Filename	521DA767-040D-474F-85E6-5D04E15FC755.jpeg
File size	894.3 kB
Filename	93E595D3-B015-440B-8C85-C8F823A0DE84.jpeg
File size	2.3 MB
Filename	BA61C335-1522-4901-BCE4-B497462C74E0.jpeg
File size	28.9 kB
Filename	F8E0A681-D515-4DF1-A044-35D0DE24AA0D.jpeg
File size	1.8 MB

For example, references, images or annual reports

Budget Details

Have any other funds been raised? *

Yes
 No

If yes, how much?

Must be a dollar amount

How were the funds raised?

Has you received any funding from Kingston City Council for this project?

Yes
 No

If yes, how much?

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG30118 From Mythri Social and Cultural Association of Australia

Must be a dollar amount

If yes, when did you receive the funding?

Must be a date

Applicant Bank Details

Does your organisation have a bank account?

- Yes
 No

Bank Name

[REDACTED]

Bank BSB

[REDACTED]

Bank Account Number

[REDACTED]

If you would prefer payment by cheque, who should this be made out to?

Mythri Association
If you are an individual under 18 and are successful in being awarded a grant, please provide the name of a parent or guardian as the cheque will be made out in their name.

Privacy Statement

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Declaration

I have read and understood the Quick Response Grants Guidelines.

I agree that the information in this application and the attachments is, to the best of my knowledge, true and correct. I shall notify Kingston City Council of any changes to this information or circumstances that may affect this application. I understand that this is an application only and may not necessarily result in funding approval.

Name John pereira

Position held (if applicable) Secretary

Date 17/12/2017
Must be a date

Declaration

Quick Response Grants - January 2018
Quick Response Grants Application Form
Application QRG30118 From Mythri Social and Cultural Association of Australia

Please tick to agree with the Declaration

Please review your application and ensure all fields marked with an * are completed.

NOTE: when you submit your application you will receive an email confirming this. A PDF copy of your application will be attached to the email.

IF YOU DO NOT RECEIVE AN EMAIL YOUR APPLICATION HAS NOT BEEN SUBMITTED.

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG20118 From Propulsion- St Bedes College

Applicant Details

* indicates a required field

Applicant *	Propulsion- St Bedes College
Contact Person 1 *	Mr Rhys Bennett
Contact Person 1 Primary Address *	[REDACTED]
Contact Person 1 Primary Phone Number *	[REDACTED]
Contact Person 1 Alternative Phone Number	Must be an Australian phone number
Contact Person 1 Primary Email *	[REDACTED]
Type of organisation *	<input type="radio"/> Not-for-profit <input checked="" type="radio"/> School <input type="radio"/> Community Group <input type="radio"/> Individual

Activity Description

Short project description *	<p>The F1 in Schools STEM Challenge is a globally acclaimed competition aimed at students aged eleven to nineteen. The competition requires students to design, build and race miniature Formula One® cars powered by carbon dioxide canisters.</p> <p>Beyond the racing aspect of the competition, students must also develop their skills in the areas of Marketing, Graphic design, Media and many other skills that are vital for jobs in the 21st century.</p> <p>Provide a short description of your project/activity/event</p>
Location of Project *	<p>Competing in a national competition taking place in Launceston, Tasmania.</p> <p>What is the location of your activity/project/event?</p>
Who will benefit from the project? *	<p>Along with assisting students in the local community develop their skills in engineering, innovation and science, the project will also help promote local businesses and companies that choose sponsor our team, enabling us to compete.</p>

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG20118 From Propulsion- St Bedes College

Describe how the proposed activity/event/project benefits City of Kingston residents

Total project cost *

\$15,000.00
Must be a dollar amount

Amount requested *

\$2,000.00
Must be a dollar amount and no more than 2000

When are the funds required? *

10/01/2018
Must be a date

What will the funds be used for? *

The funds from this grant will be put towards the manufacturing of the car along with the construction of the Trade display which is used to present both our team and sponsors.
Attached is the prospectus which is given out to potential sponsors. Inside contains a budget with the funds needed for us to compete.
Describe how the funds will be spent

Please attach any supporting information

Filename Prospectus Nationals.pdf
File size 3.1 MB
For example, references, images or annual reports

Budget Details

Have any other funds been raised? *

Yes
 No

If yes, how much?

\$3,300.00
Must be a dollar amount

How were the funds raised?

These funds have been generously raised through sponsorship's obtained from companies which we have contacted.

Has you received any funding from Kingston City Council for this project?

Yes
 No

If yes, how much?

Must be a dollar amount

If yes, when did you receive the funding?

Must be a date

Applicant Bank Details

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG20118 From Propulsion- St Bedes College

Does your organisation have a bank account?

Yes
 No

Bank Name [REDACTED]

Bank BSB [REDACTED]

Bank Account Number [REDACTED]

If you would prefer payment by cheque, who should this be made out to?

If you are an individual under 18 and are successful in being awarded a grant, please provide the name of a parent or guardian as the cheque will be made out in their name.

Privacy Statement

Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes.

Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer. A full copy of our Privacy Policy may be obtained from the Kingston website: <http://www.kingston.vic.gov.au/Contact-Us/Privacy> or from one of our Customer Service Centres.

Declaration

I have read and understood the Quick Response Grants Guidelines.

I agree that the information in this application and the attachments is, to the best of my knowledge, true and correct. I shall notify Kingston City Council of any changes to this information or circumstances that may affect this application. I understand that this is an application only and may not necessarily result in funding approval.

Name Rhys Bennett

Position held (if applicable)

Date 06/12/2017
Must be a date

Declaration
Please tick to agree with the Declaration

Please review your application and ensure all fields marked with an * are completed.

NOTE: when you submit your application you will receive an email confirming this. A PDF

Quick Response Grants - January 2018
Quick Response Grants Application Form
Application QRG20118 From Propulsion- St Bedes College

copy of your application will be attached to the email.

IF YOU DO NOT RECEIVE AN EMAIL YOUR APPLICATION HAS NOT BEEN SUBMITTED.

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG60118 From St Bedes Mentone Tigers AFC

Applicant Details

* indicates a required field

Applicant * St Bedes Mentone Tigers AFC

Contact Person 1 * Mr Ron Gordon

Contact Person 1 Primary Address * [REDACTED]

Contact Person 1 Primary Phone Number * [REDACTED]

Contact Person 1 Alternative Phone Number Must be an Australian phone number

Contact Person 1 Primary Email * [REDACTED]

Type of organisation *

- Not-for-profit
- School
- Community Group
- Individual

Activity Description

Short project description * Replacement Flagpole at the Mentone Oval enabling flying of the Australian Flag on Match Days and other Official Functions
Provide a short description of your project/activity/event

Location of Project * Mentone Oval Brindisi Street Mentone 3194
What is the location of your activity/project/event?

Who will benefit from the project? * 500 plus Members of the Football Club
300 Members of the Cricket club
Local Community and visitors to the community witnessing the respectful patriotic flying of the Australian Flag.
Describe how the proposed activity/event/project benefits City of Kingston residents

Total project cost * \$979.00
Must be a dollar amount

Amount requested * \$979.00
Must be a dollar amount and no more than 2000

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG60118 From St Bedes Mentone Tigers AFC

When are the funds required? *

24/01/2018
Must be a date

What will the funds be used for? *

Purchase and Installation of 6 metre Flag Pole with Concealed Halyard White Powder Coated Aluminium
Describe how the funds will be spent

Please attach any supporting information

Filename AAA Australian Flags And Flagpoles trust Pty Ltd acn 611 753 407 ABN 53 197 154 506 QUOTATION - E180111712.pdf
File size 53.9 kB
For example, references, images or annual reports

Budget Details

Have any other funds been raised? *

Yes
 No

If yes, how much?

\$0.00
Must be a dollar amount

How were the funds raised?

Not applicable - Need has arisen from the decommissioning of existing facility by Council in 2017

Has you received any funding from Kingston City Council for this project?

Yes
 No

If yes, how much?

\$0.00
Must be a dollar amount

If yes, when did you receive the funding?

Must be a date

Applicant Bank Details

Does your organisation have a bank account?

Yes
 No

Bank Name

[REDACTED]

Bank BSB

[REDACTED]

Bank Account Number

[REDACTED]

If you would prefer payment by cheque, who should this be made out to?

Direct to Account please
If you are an individual under 18 and are successful in being awarded a grant, please provide the name of a parent or guardian as the cheque will be made out in their name.

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG60118 From St Bedes Mentone Tigers AFC

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Declaration

I have read and understood the Quick Response Grants Guidelines.

I agree that the information in this application and the attachments is, to the best of my knowledge, true and correct. I shall notify Kingston City Council of any changes to this information or circumstances that may affect this application. I understand that this is an application only and may not necessarily result in funding approval.

Name Ron Gordon

Position held (if applicable) Sponsor

Date 11/01/2018
Must be a date

Declaration Please tick to agree with the Declaration

Please review your application and ensure all fields marked with an * are completed.

NOTE: when you submit your application you will receive an email confirming this. A PDF copy of your application will be attached to the email.

IF YOU DO NOT RECEIVE AN EMAIL YOUR APPLICATION HAS NOT BEEN SUBMITTED.



QUOTATION

AAA Australian Flags And Flagpoles trust Pty Ltd
 acn 611 753 407 ABN 53 197 154 506
 Factory 3/413 Dorset Rd
 Bayswater, VICTORIA 3136
 Office Phone: 0400552663
 Mobile Phone: 0400552663
 sales@aaafags.com.au

QUOTATION Number: E180111712
QUOTATION Date: 11/01/2018
Payment Terms: 7 day term
QUOTATION Amount: 1,782.00
Created By: Justin Merrett

Billing Address
 Mentone Tigers
 belmore7@bigpond.net.au

Shipping Address
 Mentone Tigers
 belmore7@bigpond.net.au

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1087	Utvr2-6 Whitenpowdercoated Flagpole To supply and install untapered high tensile aluminium flagpole with internal rope system Powder coated white 15 year guarantee on pole	1.00	890.00	X	890.00
1087	Utvr2-6 Whitenpowdercoated Flagpole To supply and deliver untapered high tensile aluminium flagpole with internal rope system Powder coated white 15 year guarantee on pole	1.00	730.00	X	730.00
1190	We Guarantee To Beat Any Written Quote	1.00	0.00	X	0.00

Total Quantity: 3.00

Comment:
 EFT PAYMENTS BENDIGO BANK
 BSB 633-000 ACCOUNT 133113423
 PLEASE INCLUDE INVOICE NUMBER ON CHEQUE
 PAYMENTS THANKS

Subtotal: AUD 1,620.00
 Gst Rate: 10%
 Gst Amount: 162.00
 QUOTATION Amount AUD 1,782.00

Terms & Conditions:

all items remain the property of australian flagpoles and flags until all monies are paid
 whilst all due care and diligence is used when drilling holes and installations work no responsibility for hitting
 services by hand or mechanical drilling
 dial before you dig will be used unless otherwise directed all services to be located by client unless directed that
 the services are located and clear

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG70118 From The Miranda Foundation

Applicant Details

* indicates a required field

Applicant *	The Miranda Foundation
Contact Person 1 *	Ms Vanessa Miranda
Contact Person 1 Primary Address *	[REDACTED]
Contact Person 1 Primary Phone Number *	[REDACTED]
Contact Person 1 Alternative Phone Number	Must be an Australian phone number
Contact Person 1 Primary Email *	[REDACTED]
Type of organisation *	<input checked="" type="radio"/> Not-for-profit <input type="radio"/> School <input type="radio"/> Community Group <input type="radio"/> Individual

Activity Description

Short project description *	<p>The Biggest Playdate is an annual event, in its third consecutive year, run by the Miranda Foundation in support of Monash Children's Hospital. This year's event will be held on Saturday 24th March at St Joseph's School Chelsea from 11-3pm and will offer a fabulous day out! Our fun-filled event will feature rides, games, mini golf, face painting, farm animals, delicious food and a range of characters and entertainment. All proceeds raised on the day will be donated directly to the hospital.</p> <p>Provide a short description of your project/activity/event</p>
Location of Project *	<p>St Joseph's School, 362 Station Street, Chelsea</p> <p>What is the location of your activity/project/event?</p>
Who will benefit from the project? *	<p>Our event will provide incredible benefits to the City of Kingston and its residents. In addition to offering an exciting and enjoyable day out for families, the Biggest Playdate will raise awareness of the integral work Monash Children's Hospital does for our community. All funds raised from our event will be donated to the hospital's program All Aboard, which develops technology allowing cancer patients to receive high dose methotrexate</p>

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG70118 From The Miranda Foundation

treatment at home, instead of remaining in hospital for around seven days.

Describe how the proposed activity/event/project benefits City of Kingston residents

Total project cost *

\$12,000.00

Must be a dollar amount

Amount requested *

\$2,000.00

Must be a dollar amount and no more than 2000

When are the funds required? *

24/03/2018

Must be a date

What will the funds be used for? *

The grant will be used to fund rides, attractions and entertainment for the day. Furthermore, it will be used to purchase supplies for the food stalls such as the souvlaki van and coffee cart. Combined with the generous contribution of around 50 volunteers, who will donate their time to run activities and stalls on the day, the grant will ensure we can maximise our contribution to Monash Children's Hospital.

Describe how the funds will be spent

Please attach any supporting information

Filename 70679 - Monash Childrens Flyer outlines.jpg
File size 1.9 MB

Filename Playdate Invitation_Sponsors.pdf
File size 383.6 kB

Filename Playdate Summary.pdf
File size 367.0 kB

For example, references, images or annual reports

Budget Details

Have any other funds been raised? *

- Yes
 No

If yes, how much?

\$1,000.00

Must be a dollar amount

How were the funds raised?

The funds raised to date have been donated by local businesses and individuals in our community.

Has you received any funding from Kingston City Council for this project?

- Yes
 No

If yes, how much?

Must be a dollar amount

Quick Response Grants - January 2018

Quick Response Grants Application Form

Application QRG70118 From The Miranda Foundation

If yes, when did you receive the funding?

Must be a date

Applicant Bank Details

Does your organisation have a bank account?

Yes
 No

Bank Name

[REDACTED]

Bank BSB

[REDACTED]

Bank Account Number

[REDACTED]

If you would prefer payment by cheque, who should this be made out to?

If you are an individual under 18 and are successful in being awarded a grant, please provide the name of a parent or guardian as the cheque will be made out in their name.

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Declaration

I have read and understood the Quick Response Grants Guidelines.

I agree that the information in this application and the attachments is, to the best of my knowledge, true and correct. I shall notify Kingston City Council of any changes to this information or circumstances that may affect this application. I understand that this is an application only and may not necessarily result in funding approval.

Name

Vanessa Miranda

Position held (if applicable)

Event Coordinator

Date

12/01/2018
Must be a date

Declaration

Please tick to agree with the Declaration

Quick Response Grants - January 2018
Quick Response Grants Application Form
Application QRG70118 From The Miranda Foundation

Please review your application and ensure all fields marked with an * are completed.

NOTE: when you submit your application you will receive an email confirming this. A PDF copy of your application will be attached to the email.

IF YOU DO NOT RECEIVE AN EMAIL YOUR APPLICATION HAS NOT BEEN SUBMITTED.



JOIN US IN 2018!

Australia's Biggest Playdate is back and bigger than ever in 2018, for its third consecutive year. This annual fundraiser, hosted by the Miranda Foundation, aims to raise funds and awareness of the integral and life changing work Monash Children's Hospital does for families and our community. The Miranda Foundation was set up by Vanessa Miranda and is DGR registered, enabling all donations to be tax deductible. Vanessa Miranda's passion for making a difference at Monash Children's Hospital follows her daughter Taylah's diagnosis and journey with leukaemia and the loss of her daughter Sienna, who was born prematurely in 2009.

Monash Children's Hospital, located in Melbourne's south east, is one of Australia's leading healthcare providers of integrated children's health services. We are incredibly lucky to have access to a world class hospital and it is our mission to highlight their work and continue to raise money to support their continued excellence. The Miranda Foundation has raised over \$80,000 to date, with 100% of the proceeds going directly to the hospital, but we're not stopping there! Our fun-filled event will feature rides, games, mini golf, balloons, face painting, farm animals, delicious food and a range of characters. Join us in living our mission of being *'In It Together'*.



WHEN:

Saturday 24th March

WHERE:

St Joseph's Primary School
362 Station Street Chelsea

TIME:

11-3pm

Australia's Biggest Playdate is one of the two annual fundraising events run by the Miranda Foundation, in support of Monash Children's Hospital. Our 2016 and 2017 playdates have been immensely successful with over 650 people in attendance. The proceeds have funded the research program All Aboard, which develops technology allowing cancer patients to receive high dose methotrexate treatment at home, instead of remaining in hospital for around seven days. This program provides immeasurable support to the mental health of patients and their families, to assist in the recovery process. It is our wish to continue the financial support of this important program.

Our second annual event is Sienna's Shopping Tour, which raises funds to improve the care and facilities for bereaved families who have lost their baby at Monash Hospital.

We look forward to seeing you in 2018!

To learn more about our events and the work of the Miranda Foundation, please visit our website:

<https://www.mirandas.com.au/foundation>





JOIN US IN 2018!

Australia's Biggest Playdate is back and bigger than ever in 2018, for its third consecutive year. This annual fundraiser, hosted by the Miranda Foundation, aims to raise funds and awareness of the integral and life changing work Monash Children's Hospital does for families and our community. The Miranda Foundation was set up by Vanessa Miranda and is DGR registered, enabling all donations to be tax deductible. Vanessa Miranda's passion for making a difference at Monash Children's Hospital follows her daughter Taylah's diagnosis and journey with leukaemia and the loss of her daughter Sienna, who was born prematurely in 2009.

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WHEN:

Saturday 24th March

WHERE:

St Joseph's Primary School
362 Station Street Chelsea

TIME:

11-3pm

CALLING ALL SPONSORS!

As a valued member of the Miranda's community we need you to make this Playdate, the best year yet. We invite you to make a tax deductible donation to our event, in support of Monash Children's Hospital. In exchange, your brand will receive advertising via our various platforms and the opportunity to distribute promotional material or run an activity on the day. With over 650 attendees in the past two years and exposure to over 1000 people online, this is the perfect opportunity to connect with your local customers and beyond!

Please call Vanessa Miranda on 0402 407 990 or email vanessa@mirandas.com.au to discuss this opportunity.



Ordinary Meeting of Council

29 January 2018

Agenda Item No: 11.3

CON-17/147 - AWARD OF CONTRACT FOR SUPPLY OF ELECTRICITY FOR UNMETERED PUBLIC LIGHTING (MAV EC8310-2018)

Contact Officer: Darryn Paspas, Manager Procurement & Contracts

Purpose of Report

This report seeks Council's acceptance of a tender from ERM Power for the provision of Electricity for Unmetered Public Lighting for a period of three (3) years from 1 January 2018 to 31 December 2020.

Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

OFFICER RECOMMENDATION

That Council:

1. Award Contract MAV EC8310-2018 for Electricity for Unmetered Public Lighting to ERM Power for a period of three (3) years from 1 January 2018 to 31 December 2020 at an estimated cost of \$636,599.08 (including GST) for Year 1 of the contract (1 January – 31 December 2018) inclusive of all associated contestable, network and regulated costs..
2. Authorise the Chief Executive Officer or delegate to execute agreements with the recommended tenderer.

1. Executive Summary

This report recommends that a contract for the supply of Electricity for Unmetered Public Lighting for a period of three (3) years be awarded to ERM Power as the outcome of a public tender process and subsequent tender evaluation undertaken by the Municipal Association of Victoria (MAV) in conjunction with Trans Tasman Energy Group (TTEG) as Council's appointed tendering agents.

2. Background

In anticipation of the requirement for a tender process to be undertaken for the Council's ongoing requirements for electricity for unmetered public lighting, MAV Procurement in conjunction with TTEG were appointed as Council's tendering agents on 15 September 2017, ensuring compliance with the requirements of s186 of the Local Government Act (1989). These are similar arrangements to those put in place for the previous five tender processes for this supply requirement.

The MAV and TTEG prepared tender documentation on behalf of a total of 29 participating organisations, including 27 Councils. The tender included requirements for electricity for unmetered public lighting, electricity for large buildings and facilities >160 MWh p.a. and green power. The City of Kingston was only participating in the unmetered public lighting component of the tender.

The advertising and receipt of tenders was administered by the MAV, with the Request for Tender advertised in The Age newspaper and Tenderlink on Saturday 4 November 2017. Tenders closed at 3:00pm on Thursday 16 November 2017.

Tenders for unmetered public lighting were received from three (3) companies:

- ERM Power
- AGL Energy; and
- Energy Australia

The attached Recommendation Report and Comparative Cost Analysis Report for Kingston City Council (Confidential Appendices 1 and 2 to this report) completed by MAV Procurement and TTEG, provide full details of all tenders received and include:

- Summary of Offers Received
- Best Offer Details
- Comparison to Current Cost
- Summary of Other Offer Considerations
- Environmental Charges

The cost comparison has been made by MAV and TTEG only on the basis of raw retail energy rates (applied to estimated consumption), metering charges and environmental charges. Other costs of supply such as network and regulated charges have been excluded from the initial comparative analysis as they are not contestable and will be the same for all retailers.

Fixed pricing for the duration of the three (3) year agreement has been offered, with the supplier assuming all volume and wholesale price movement risk, ensuring price certainty for Council and also ensuring that Council will not be exposed to spot market risk or future fluctuations associated with adjustments linked to CPI or other indices.

An additional overall cost calculation, based on historic usage data, has been undertaken by officers to include energy rates in addition to all anticipated metering, environmental, network and regulated charges to ascertain total contract expenditure. This calculation is provided as Confidential Appendix 3 to this report.

3. Discussion

3.1 Council Plan Alignment

Goal 5 - Our well-governed and responsive organisation

Direction 5.2 - Responsible and sustainable financial management

The collaborative tender undertaken by the MAV and TTEG on behalf of the City of Kingston and 28 other participating organisations is a process focussed on delivering a best value, volume based outcome for all participants (including 26 other Councils).

3.2 Consultation/Internal Review

The Traffic & Transport, Finance, Infrastructure and City Strategy Departments have been involved in various stages of the tender process, as well as with the project for the roll-out of energy efficient LED lights to reduce electricity consumption.

3.3 Operation and Strategic Issues

3.3.1 Cost Increase

As a consequence of extreme volatility in the national electricity market, pricing reached historic levels in the first half of 2017, primarily due to the decommissioning of large coal-fired baseload generation, an increase in intermittent renewable energy generation and a sharp increase in the price of gas for gas-powered electricity generation. The market experienced rapid upward price movement until May-June 2017 at which time there was some minor downward correctional movement across most states until a plateau point was reached with only some further intermittent spikes in volatility.

The cents per kilowatt hour (c/kWh) rate for peak electricity supply has now experienced a 163% increase since the last tender process approximately three years ago and off-peak electricity an increase of 129%. Over the period of the previous three (3) year contract, Council was fundamentally insulated from the progressive market increases and it is only now, at the finalisation of this agreement, that we are once again exposed to the prevailing market conditions.

With a dry and hot Victorian summer in the forecast, demand and supply imbalances are expected to increase volatility and drive electricity prices up even further.

Of course the prevailing market conditions at the end of the agreement in December 2020 are still an unknown, however improvements in generation capacity and an expected increase in gas supply (and corresponding price decrease) to meet gas-powered generation requirements are anticipated to reduce some of the market pressures that are currently being experienced and result in some price easing. As such, the optimum contract period of three (3) years for this contract has been recommended by the MAV and TTEG.

3.3.2 Fixed Rate

Under the proposed contract, fixed rates are offered for both peak and off-peak electricity supply for the three year duration of the agreement, ensuring that Council will not be exposed to any further volatility or price shocks experienced in the market over this period and allowing a significant degree of budget certainty.

3.3.3 Energy Efficient Lighting

Whilst increased costs will be incurred in the first few months of this new three year contract, the increased cost of electricity for unmetered public lighting will then be significantly offset as energy efficient light globes are installed progressively onto a substantial component of Council's public lighting portfolio over the period February – April 2018. It is expected that the installation program will result in overall electricity usage for public lighting being decreased by approximately 42%.

Calculations reveal that although electricity prices will increase significantly under this contract, the reduced usage after the rollout of energy efficient lighting is completed, will ensure that other than the potential for increases in network and regulated charges (not contestable and outside the scope of this tender), there should ultimately be no nett increase in expenditure on electricity for public lighting in FY2018/19, FY2019/20 and at least the first half of FY2020/21.

3.3.4 Site Roll-in/Roll-out Allowance

ERM Power have offered a generous site roll-in/roll-out allowance of +/- 20% within this agreement and all potential tenderers were provided detail of Council's anticipated 42% reduction in usage as part of the tender process, allowing pricing to be determined accordingly.

3.3.5 Environmental Charges

Contestable Environmental Charges consist of the LRET (Large-scale Renewable Energy Target), SRES (Small-scale Renewable Energy Scheme) and VEET (Victorian Energy Efficiency Target). The overall costs of these depends on two components:

- The environmental certificate costs (which varies by retailer); and
- The Government imposed liability requirements (variable percentage, but the same for all retailers) of certificates each retailer is required to purchase and surrender to meet their minimum percentage requirements for their total load sold.

LRETS applied to total energy consumption have approximately tripled in price since the last tender process, however the potential for any further significant price increases over the course of this contract has been minimised by fixing the LRET, SRES and VEET certificate prices through this tender process.

3.3.6 Letter of Intent

In order to meet an extremely short tender validity period imposed by the supplier and recognising the actual timeframes required for Council approvals to be provided, the MAV and TTEG established a process with ERM that allowed for Councils to indicate an intent to purchase electricity subject to future acceptance of the offer by Council through normal channels. The requested letter of intent, signed by the Acting CEO, was provided to ERM via TTEG on 1 December 2017, subject to acceptance of the offer by Council at the meeting that was at that time scheduled for Monday 5 February 2018.

4. Conclusion

4.1 Environmental Implications

With the rollout of energy efficient light globes, Council's electricity utilisation for public lighting will be further reduced, lessening the environmental impact of our consumption. With any future rollout of more of these globes, the reduction in consumption will also provide additional financial benefits in terms of operational savings.

4.2 Social Implications

The outcome of the tender process ensures the ongoing and cost-effective provision of vital public lighting services, providing a significant community benefit.

4.3 Resource Implications

With a significant increase in electricity costs as an outcome of this tender in the currently volatile electricity market, increased costs will be experienced for a short time until the rollout of energy efficient globes is complete.

It is estimated that after taking into consideration the significantly increased c/kWh pricing for electricity consumption, coupled with decreased actual consumption after the rollout of energy efficient globes is complete, while unfortunately no operational savings will be realised, the budget for electricity for public lighting for the next full financial year FY2018/2019 should be able to maintained at the current level.

Appendices

Appendix 1 - EC8310-2018 Recommendation Report - Supply of Electricity to Large Buildings & Facilities and Unmetered Street Lighting Sites (Trim No 18/1617) - Confidential

Appendix 2 - EC8310-2018 Comparative Cost Analysis Report for Kingston City Council (Trim No 18/1619) - Confidential

Appendix 3 - EC8310-2018 Unmetered Public Lighting - Year 1 Usage and Cost Estimate Analysis (Trim No 18/1731) - Confidential

Author/s: Darryn Paspas, Manager Procurement & Contracts
Reviewed and Approved By: Paul Franklin, General Manager Corporate Services

12. Notices of Motion

Ordinary Meeting of Council

29 January 2018

Agenda Item No: 12.1

NOTICE OF MOTION (RESCISSION) NO. 1/2018 - CRS BEARSLEY, GLEDHILL & BROWNLEES

We move to rescind item 3.1 Legal Proceedings matter which was resolved at the Special Council meeting on January 22nd 2018.

Cr Tamsin Bearsley

Cr Geoff Gledhill

Cr Ron Brownlees

Officer Comment:

Council resolved at the Special Meeting of Council on 22 January 2018, pursuant to section 89(2)(f) of the *Local Government Act 1989*, that the meeting be closed to members of the public to discuss item 3.1 Legal Proceedings Matter as it related to legal advice. It is recommended that Council resolve at the meeting of 29 January 2018 to close the meeting to members of the public to consider the Notice of Motion (Rescission) pursuant to section 89(2)(f) of the *Local Government Act 1989*.

A copy of the resolution is included in the confidential section of this agenda.

Appendices

Appendix 1 - Confidential Resolution - Item 3.1 – Special Meeting Council – 22 January 2018 (Trim No 18/10762) - Confidential

14. Confidential Items

14 Confidential Items

The following items were deemed by the Chief Executive Officer to be suitable for consideration in closed session in accordance with section 89 (2) of the Local Government Act 1989. In accordance with that Act, Council may resolve to consider these issues in open or closed session.

14.1 Kingston Heath Regional Soccer Complex - Defect Settlement

Agenda item 14.1 Kingston Heath Regional Soccer Complex - Defect Settlement is designated confidential as it relates to contractual matters (s89 2d)

Confidential Appendices

9.2 CON-17/124 - Rene Anderson Complex (Carrum) - Upgrade Works - Award of Contract

Appendix 1, Rene Anderson Complex Upgrade - Tender Evaluation Summary is designated confidential as it relates to (s89 2d)

9.2 CON-17/124 - Rene Anderson Complex (Carrum) - Upgrade Works - Award of Contract

Appendix 2, Rene Anderson Complex Upgrade - Project Cost Summary is designated confidential as it relates to (s89 2d)

10.1 CON-17/61 - Award of Contract for Kinross Avenue, Edithvale - Drainage Upgrade - Stage 3 Pumping Station and Connection to Main Drain

Appendix 1, Contract 1761 Kinross Avenue Stage 3 Evaluation Matrix V1 is designated confidential as it relates to (s89 2d)

10.1 CON-17/61 - Award of Contract for Kinross Avenue, Edithvale - Drainage Upgrade - Stage 3 Pumping Station and Connection to Main Drain

Appendix 3, Contract 17-61 Kinross Avenue Edithvale OHS Compliance is designated confidential as it relates to (s89 2d)

11.3 CON-17/147 - Award of Contract for Supply of Electricity for Unmetered Public Lighting (MAV EC8310-2018)

Appendix 1, EC8310-2018 Recommendation Report - Supply of Electricity to Large Buildings & Facilities and Unmetered Street Lighting Sites is designated confidential as it relates to (s89 2d)

11.3 CON-17/147 - Award of Contract for Supply of Electricity for Unmetered Public Lighting (MAV EC8310-2018)

Appendix 2, EC8310-2018 Comparative Cost Analysis Report for Kingston City Council is designated confidential as it relates to (s89 2d)

11.3 CON-17/147 - Award of Contract for Supply of Electricity for Unmetered Public Lighting (MAV EC8310-2018)

Appendix 3, EC8310-2018 Unmetered Public Lighting - Year 1 Usage and Cost Estimate Analysis is designated confidential as it relates to (s89 2d)

12.1 Notice of Motion (Rescission) No. 1/2018 - Crs Bearsley, Gledhill & Brownlees

Appendix 1, Confidential Resolution - Item 3.1 – Special Meeting Council – 22 January 2018 is designated confidential as it relates to (s89 2f)

RECOMMENDATION

That in accordance with the provisions of section 89(2) of the *Local Government Act 1989*, the meeting be closed to members of the public for the consideration of the following confidential items:

14.1 Kingston Heath Regional Soccer Complex - Defect Settlement

This agenda item is confidential in accordance with the Local Government Act s89(2) as it relates to contractual matters (s89 2d)

Confidential Appendices

**9.2 CON-17/124 - Rene Anderson Complex (Carrum) - Upgrade Works - Award of Contract
Appendix 1, Rene Anderson Complex Upgrade - Tender Evaluation Summary**

This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

**9.2 CON-17/124 - Rene Anderson Complex (Carrum) - Upgrade Works - Award of Contract
Appendix 2, Rene Anderson Complex Upgrade - Project Cost Summary**
This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

**10.1 CON-17/61 - Award of Contract for Kinross Avenue, Edithvale - Drainage Upgrade - Stage 3 Pumping Station and Connection to Main Drain
Appendix 1, Contract 1761 Kinross Avenue Stage 3 Evaluation Matrix V1**
This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

**10.1 CON-17/61 - Award of Contract for Kinross Avenue, Edithvale - Drainage Upgrade - Stage 3 Pumping Station and Connection to Main Drain
Appendix 3, Contract 17-61 Kinross Avenue Edithvale OHS Compliance**
This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

**11.3 CON-17/147 - Award of Contract for Supply of Electricity for Unmetered Public Lighting (MAV EC8310-2018)
Appendix 1, EC8310-2018 Recommendation Report - Supply of Electricity to Large Buildings & Facilities and Unmetered Street Lighting Sites**
This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

**11.3 CON-17/147 - Award of Contract for Supply of Electricity for Unmetered Public Lighting (MAV EC8310-2018)
Appendix 2, EC8310-2018 Comparative Cost Analysis Report for Kingston City Council**

This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

- 11.3 CON-17/147 - Award of Contract for Supply of Electricity for Unmetered Public Lighting (MAV EC8310-2018)
Appendix 3, EC8310-2018 Unmetered Public Lighting - Year 1 Usage and Cost Estimate Analysis**

This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2d)

- 12.1 Notice of Motion (Rescission) No. 1/2018 - Crs Bearsley, Gledhill & Brownlees
Appendix 1, Confidential Resolution - Item 3.1 – Special Meeting Council – 22 January 2018**

This appendix is confidential in accordance with the Local Government Act s89(2) as it relates to (s89 2f)